



NORTH EAST (OUTER) AREA COMMITTEE

**Meeting to be held in the Conference Room ,Leeds Grammar School, on
Monday, 11th December, 2006 at 7.00pm
(See directions at end of agenda)**

MEMBERSHIP

Councillors

A Millard	-	Wetherby
J Procter	-	Wetherby
G Wilkinson (Chair)	-	Wetherby
R D Feldman	-	Alwoodley
Mrs R Feldman	-	Alwoodley
P Harrand	-	Alwoodley
A Castle	-	Harewood
R Procter	-	Harewood
A Shelbrooke	-	Harewood

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Mike Earle

**N E Area Manager: Rory Barke
Tel: 214 5865**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)	
2			EXCLUSION OF PUBLIC To identify items where resolutions may be moved to exclude the public	
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
4			APOLOGIES	
5			DECLARATION OF INTERESTS To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 13 of the Members Code of Conduct	

Item No	Ward	Item Not Open		Page No
6			OPEN FORUM (10 MINS) In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
7			MINUTES - 23RD OCTOBER 2006 To confirm as a correct record the attached minutes of the meeting held on 23 rd October 2006.	1 - 6
8			MATTERS ARISING FROM THE MINUTES	
9			CHILDRENS TRUST ARRANGEMENTS FOR LEEDS (COUNCIL FUNCTION) (15 MINS) To receive and consider the attached report of the Director of Childrens Services.	7 - 22
10			'MAKING LEEDS BETTER' - PROGRESS REPORT (COUNCIL FUNCTION) (10 MINS) To receive and consider the attached report of the Making Leeds Better Programme Team.	23 - 30
11			SCRUTINY ACTION LEARNING PROJECT AROUND COMMUNITY DEVELOPMENT IN HEALTH AND WELLBEING (COUNCIL FUNCTION) (15 MINS) To receive and consider the attached report of the Head of Scrutiny and Member Development.	31 - 40

Item No	Ward	Item Not Open		Page No
12			BUILDING SCHOOLS FOR THE FUTURE,PHASE 1 - ALLERTON HIGH SCHOOL (COUNCIL FUNCTION) (30 MINS) To receive a presentation and consider the attached report of the Acting Chief Planning and Development Services Officer.	41 - 44
13			NORTH EAST DISTRICT PARTNERSHIP - UPDATE (EXECUTIVE FUNCTION) (10 MINS) To receive and consider the attached report of the North East Area Manager.	45 - 48
14			AREA DELIVERY PLAN PRIORITIES 2007/08 (EXECUTIVE FUNCTION) (10 MINS) To receive and consider the attached report of the North East Area Manager.	49 - 52
15			DEEPDALE COMMUNITY CENTRE - UPDATE REPORT (EXECUTIVE FUNCTION) (10 MINS) To receive and consider the attached report of the North East Area Manager.	53 - 60
16			WELL BEING FUND 2006/07 - UPDATE (EXECUTIVE FUNCTION) (15 MINS) To receive and consider the attached report of the North East Area Manager.	61 - 70
17			AREA ACTIONS AND ACHIEVEMENTS - PROGRESS REPORT (EXECUTIVE FUNCTION) (10 MINS) To receive and consider the attached report of the North East Area Manager.	71 - 104
18			DATES,TIMES AND VENUES OF FUTURE MEETINGS Monday 12 th February 2007,Walton Village Hall Monday 2 nd April 2007,Aberford Village Hall Both at 7.00pm.	

Item No	Ward	Item Not Open		Page No
			<p>DIRECTIONS</p> <p>When coming up the main drive to the School, please take the left fork and park in the <u>STAFF CAR PARK</u>. From the car park, please follow the signposts to Main Reception. The Conference Room is on the second floor, and access is via the stairs or lift to the right of the Reception area.</p>	

NORTH EAST (OUTER) AREA COMMITTEE

MONDAY, 23RD OCTOBER, 2006

PRESENT: Councillor G Wilkinson in the Chair

Councillors A Castle, R D Feldman,
Mrs R Feldman and R Procter

33 Late Item / Additional Information

The Clerk advised Members that there were no late items, but an additional appendix was circulated in relation to Agenda Item 11, Moor Allerton Priority Neighbourhood, in the form of a Moor Allerton Action Plan (Minute No 42 refers)

34 Apologies for Absence

Apologies for absence from the meeting were submitted on behalf of Councillors Harrand, Millard, J Procter and Shelbrooke.

35 Declaration of Interests

No declarations of interest were made.

36 Open Forum

The Chair made reference to the provision contained in the Area Committee Procedure Rules for an Open Forum session of up to 10 minutes at each ordinary meeting of an Area Committee to allow members of the public to make representations or to ask questions on matters within the remit of the Area Committee. On this occasion, no member of the public was present.

37 Minutes - 18th September 2006

RESOLVED –That the minutes of the meeting held on 18th September 2006 be confirmed as a correct record.

38 Matters Arising from the Minutes

Community Safety Report (Minute No 24 refers)

The Chair reported that Chief Superintendent Marc Callaghan was unable to attend this evening's meeting and unfortunately, due to a misunderstanding, the offer of a deputy had been declined. It was agreed that Chief Superintendent Callaghan be invited to a future meeting.

39 Primary School Review - Alwoodley Area

Draft minutes to be approved at the meeting
to be held on Monday, 11th December, 2006

Further to Minute No 24, 19th September 2005, the Chief Executive of Education Leeds submitted a report, as part of the formal public consultation exercise which ended on 10th November 2006, regarding a review of primary school provision in the Alwoodley area of the City. The report outlined proposals to close both Fir Tree and Archbishop Cranmer CE (Voluntary Aided) Primary Schools and to provide a new 1.5 form entry voluntary controlled primary school on the Archbishop Cranmer site w.e.f September 2007.

Amanda Jahdi and Darren Crawley, Education Leeds and Denise Finch, Early Years Service, attended the meeting and responded to Members' queries and comments. In brief summary, the main issues of discussion were:-

- Both Governing Bodies had accepted the proposals and the reasoning behind them;
- Both school sites were currently undergoing feasibility studies as to their suitability to accommodate the new school, but the Archbishop Cranmer site was favoured by Education Leeds for various sound practical reasons;
- A Children's Centre would be situated at the new school;
- Local Members made a strong plea for Fir Tree school to be retained for community use if it closed. Reference was also made to substantial amounts of money (over £300,000) spent on the School in recent years. Officers indicated that once a school had been declared surplus to requirements, it was a decision for the Council as to what happened to those premises, but local Members views would be recorded in the report which went before the Executive Board on 13th December 2006.

RESOLVED –

- (a) That the proposals be noted
- (b) That the Area Committee supports the views of the Alwoodley Members that if Fir Tree Primary School is closed, the premises should be retained for community use, and the Area Manager convey this view in a letter to Education Leeds.

40 North East District Partnership

Further to Minute No 28, 18th September 2006, the North East Area Manager submitted a report updating the Committee on key issues and recent actions of the North East District Partnership.

The Partnership was undertaking a review of the membership of its Executive Board in the light of recent and future organisational changes within the PCT, Police, Adult and Children's Services and the ALMOs. The District Action Plan was also being reviewed to ensure that priorities continued to be met, with the aim of developing greater joint resourcing and budget sharing initiatives.

Attached to the report were the draft District Neighbourhood Action Plans (D-NAPS) for the Wetherby Central and Wetherby Villages areas. At present,

Draft minutes to be approved at the meeting
to be held on Monday, 11th December, 2006

these were initial drafts, and the Area Manager would discuss these in greater details with Members at Ward Member meetings.

The Chair made reference to two matters in particular; he indicated that Members were not currently receiving the quarterly reports relating to the Automatic Number Plate Recognition (ANPR) data, and the reference to Jak's Youth Bar needed to be deleted at page 32 of the agenda.

RESOLVED – That subject to the above comments, the report be noted.

41 Deepdale Community Centre, Boston Spa

The North East Area Manager submitted a report regarding the future needs and direction of the Deepdale Community Centre at Boston Spa.

The Chair congratulated the officers on the comprehensive nature of the report, and suggested that it be re-submitted to the December meeting, following the stakeholder meeting scheduled to take place on 2nd November 2006.

RESOLVED –

- (a) That the report be noted
- (b) That the report be re-presented to the December meeting, updated to take account of the stakeholder meeting scheduled for 2nd November 2006.

42 Moor Allerton Priority Neighbourhood

Further to Minute No 28, 18th September 2006, the North East Area Manager submitted a report updating Members regarding the development of Moor Allerton as a Priority Neighbourhood, including the circulation of a draft Action Plan for the area.

In brief summary, the main areas of discussion were:-

- Page 21 of the Action Plan – Theme 7 – Services for the Community and Voluntary Sector. Whilst accepting that Susan Blackburn, the elected Leeds VOICE representative, had been selected by the NE Leeds District Partnership to champion this area, nevertheless the Alwoodley Members strongly felt that a representative of MAECare should also have input regarding services for the elderly;
- Page 11 – Theme 4 – Housing and Environment. The Alwoodley Members stated that long-standing proposed improvements to the open space around The Lingfield public house should be dropped. Access to this area was via the pub environs, and this, allied to the slope of the land itself, meant that it was little used and locally there was no desire to see the area opened up for possible community use;
- Page 11 – Paragraph 4.3 – Tackling private properties with unsightly gardens. The Alwoodley Members did not regard this as a big problem in the area, and also expressed doubt as to the effectiveness of any proposed remedial action if residents did not comply. In response, the

Area Manager indicated that the proposals applied equally to tenants gardens (Paragraph 4.2 refers), and these proposed initiatives could be legally enforced if necessary;

- Alleged anti-social behaviour and motorcycle nuisance. The Alwoodley Members circulated a recent local newspaper article regarding action taken by the Learning and Leisure Department to remove a hump in the ground in Adel woods in an area which was popular with off-road cyclists. To their knowledge, the activities of cyclists in this area had never been a cause of local nuisance, and several residents had contacted them to complain about the Department's actions. The Area Manager undertook to investigate the matter and report back to the local Members. The motorcycle nuisance referred to in the Action Plan related to youths on Minimoto motorcycles.

RESOLVED – That subject to the above comments, the report and the proposed Moor Allerton Partnership Action Plan be received and noted.

43 Well-Being Fund 2006/07

The North East Area Manager submitted a report updating Members on the latest situation regarding the Committee's capital and revenue Well-Being Fund for 2006/07, including Small Grants made since the last meeting and projects still at the development stage.

The Area Manager reported that he understood that any capital monies not expended by the end of the current financial year would now be carried over. Nevertheless, he urged the Committee to give consideration to the schemes now in development.

With regard to projects in development, local Members indicated that the likely request for a grant of £10,000 from the Area Committee towards the Bardsey Oak project was too high a proportion of the overall costs, and the Area Manager was instructed to liaise with Leeds North East Homes regarding a larger contribution from them towards the cost.

RESOLVED –

Resolved –

- (a) That the report be received and noted, including the information regarding projects in development and Small Grants made since the last meeting
- (b) That the following decisions be taken in respect of the applications before the Committee this evening for consideration:-

Revenue

- (i) D:Side Drugs Awareness Project - £1,000 - Refused
- (ii) WiSE Gardening Service - £4,000 – Approved

44 Area Actions and Achievements - Progress Report

The North East Area Manager submitted a report updating Members on the actions and achievements of both the Area Committee and the Area

Draft minutes to be approved at the meeting
to be held on Monday, 11th December, 2006

Management Team with specific reference to progress against the Area Delivery Plan 2006/07.

In brief summary, the main issues to arise were:-

- Enviromental Fund bulb applications – In response to a Member's comment, the Area Manager stated that he would look at the issue of the £1,500 minimum request to ascertain if he had scope to authorise assistance towards smaller planting schemes;
- Wetherby Community Gardener – Still at the recruitment stage;
- Education programmes focussing on litter and recycling – Area Manager to check that this is a scheduled programme which will eventually extend to all primary schools in the City;
- Wetherby Wilderness car park – toilets – Area Manager still progressing this initiative;
- Wetherby Horsefair Business Plan – as above;
- Wetherby –youth nuisance in weir/riverside area – Area Manager to continue to monitor situation and to work with partners to try to resolve any specific issues which arise;
- LEAP programme –North Alwoodley – Area Manager to supply local Members with a relevant map of the area covered;
- Moor Allerton 'Planning Ahead' events – early next year;
- Shadwell Lane Community Centre – not yet ready, so no facility yet for proposed public meeting;
- Alwoodley – possible bowling green – include the local Members in any discussions.

RESOLVED – That subject to the above comments, the report be noted.

45 Area Committee Forums - Feedback Report

RESOLVED – That the proceedings of the Harewood and Wetherby Town and Parish Council Forum meeting held on 21st September 2006 be received and noted.

46 Dates,Times and Venues of Future Meetings

Monday 11th December 2006, Leeds Grammar School

Monday 12th February 2007, Walton Village Hall

Monday 27th March 2007, Aberford Village Hall

All at 7.00 pm

The meeting concluded at 8.38 pm

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Report of the Director of Children's Services

North East (Outer) Area Committee

Date: 11th December 2006

Subject: Children's Trust Arrangements for Leeds

Electoral Wards Affected: All		Specific Implications For: Ethnic minorities <input checked="" type="checkbox"/> x Women <input checked="" type="checkbox"/> x Disabled people <input checked="" type="checkbox"/> x	
Council Function <input type="checkbox"/>	Delegated Executive Function available for Call In <input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>	

Executive Summary

Children's trust arrangements for Leeds have been approved by Leeds City Council and are in the process of being implemented. The report describes the main elements and begins to set out how the arrangements will work to improve the lives of children, young people and their parents and carers. It also describes further work to be done to make some of the elements work in practice, including the 'locality' aspects of the children's trust arrangements.

1.0 Purpose of this report

On 20 September 2006, Executive Board approved proposals by the Director of Children's Services for children's trust arrangements to provide a framework for significantly improving the lives of children and young people in Leeds.

The purpose of this report is to provide Area Committee Members with a report on progress in implementing the Children Act and to summarise the children's trust arrangements that are being adopted in Leeds.

The report is intended to help Area Committees consider their role in improving the lives of children and young people at a local level.

2.0 Background Information

2.1 The 2004 Children Act placed a duty on all local authorities to appoint a Lead Member for Children's Services and a Director of Children's Services. Their brief is to review, lead and transform the delivery of services in a way that makes all agencies whose work touches the lives of children and young people act in partnership and co-operation, providing their services in a joined-up way.

- 2.2 The Director of Children's Services, Rosemary Archer, took up her post in March 2006 and Councillor Richard Brett was appointed Lead Executive Member for Children's Services in May 2006. The Director is supported by a small unit of staff temporarily seconded from various parts of the Council. The Lead Executive Member is supported by an Executive Member for Learning and two Lead Members for Children's Services.
- 2.3 A further response to the Children Act 2004 was the formation of a city-wide partnership, known as Children Leeds, and which is part of the city's Local Strategic Partnership, the Leeds Initiative. This highly inclusive partnership has worked to set the city's vision for its children and young people and in July this year, Leeds published its first-ever Children and Young People's Plan. The vision, as set out in the Plan, is for all children and young people in Leeds to be happy, healthy, safe, successful and free from the effects of poverty.
- 2.4 Over recent months the Director of Children's Services and her team have undertaken a review of current arrangements for delivering children's services in Leeds. They have developed proposals for the future, taking into account conditions that exist at a local level as well as the Children Act, national guidance and best practice.
- 2.5 The proposals were presented to Executive Board on 20 September and were approved. This paper will now go on to describe the children's trust arrangements for Leeds, including provisions for:
- involving children, young people and their parents and carers
 - locality working
 - safeguarding
 - commissioning services
 - the Children Leeds Partnership and
 - the future form of the Director of Children's Services Unit

3.0 Main Issues

3.1 Developing children's trust arrangements

Guidance issued alongside the Children Act requires all organisations involved in supporting children and young people to actively co-operate in improving services. All local authorities, through the Director of Children's Services, are required to create an environment where this co-operation can take place efficiently and effectively.

- 3.2 Initially, this was interpreted as the formation of a legal trust to bring together the many partners and the local authority. Pilot authorities took this interpretation literally, with a result that new 'Children's Departments' were created to pull together all the services a local council delivers for children, young people and their families.
- 3.3 However, it was quickly realised that in larger authorities, such as Leeds, this would create a department of unmanageable size, with the disruption caused by such large-scale reorganisation more likely to impede improvement and partnership working, than to promote it.
- 3.4 In Leeds, therefore, the decision has been taken to develop children's trust 'arrangements', whereby agencies agree to work together in partnership, without taking the final step of setting up a formal, legal trust. This approach fully complies

with national guidelines and, importantly, to build on what has been achieved already, partners have agreed that this is the best way forward for the city.

- 3.5 According to the children's trust arrangements that Leeds will adopt, the Director of Children's Services is accountable for achieving national and local targets and will, in turn, hold partners accountable for achieving the aims of the Children and Young People's Plan. The Children Act places a 'duty to co-operate' upon partners in doing this.
- 3.6 Involving children and young people and their parents and carers
Before a single word of the Children and Young People's Plan was written a major consultation exercise was carried out involving professional and voluntary organisations working in services for children. Above all, this included children and young people themselves and their parents and carers – some 8,000 people in total. Out of this came a strong message that children and young people and their families want to play a full part in identifying and prioritising needs and participation in designing and transforming services.
- 3.7 This is another reason for moving away from setting up a formal trust as participation of this nature would be difficult to maintain under the provisions of a formally established trust.
- 3.8 Locality and partnership working
The Council and partners across the city have a real commitment to improve services, improve equality and enable better standards of life for all our citizens. This is reflected in the Vision for Leeds, the Local Area Agreement and the Corporate Plan. It is also reflected in the Children and Young People's Plan, which goes on to make it clear that the most impact on identifying and targeting vulnerable groups can be made in localities and neighbourhoods, rather than working on a city-wide basis. This essential focus on communities has been a key consideration in developing the children's trust arrangements.
- 3.9 The requirement for local impact is also reflected through the Area Committees within the Council, District Partnerships within the Leeds Initiative and moves in the National Health Service from acute to community provision.
- 3.10 Safeguarding
The 2004 Children Act requires all local authorities to establish a Local Children's Safeguarding Board. This replaces the Area Child Protection Committee and will be chaired by an independent person appointed by the Director of Children's Services. Day-to-day work of the Board will be managed by a Safeguarding Manager. Its main roles are to set standards, identify best practice and investigate poor practice and complaints, for the purpose of safeguarding and promoting the welfare of children in Leeds.
- 3.11 Commissioning services
The approach Leeds has taken in drawing up its children's trust arrangements is very different from that taken by most other authorities, who have moved to set up 'children's departments'. The Leeds model draws a clear separation between *providers* of services and *commissioners* of services. This approach has recently been endorsed by a report prepared for DfES by Price Waterhouse Coopers, whose main recommendation is to separate strategic commissioning from provider services.

- 3.12 During the early part of 2006, the Director of the Leeds Initiative reviewed the work of partnerships centred on supporting children and young people. This review concluded that there should be a clearer definition of roles between a 'softer' advocacy, challenge and strategy role and the 'harder' role of commissioning services. In implementing the recommendations of this review, the Children Leeds Partnership (see para 14 below) will take on the softer role, while an Integrated Strategic Commissioning Board will address the harder issues of commissioning and budgets.
- 3.13 The Integrated Strategic Commissioning Board will be chaired by the Director of Children's Services and will comprise 'relevant partners' as set out in the Children Act, plus other key partners from within Leeds. Its role will be to commission services that meet the needs of children and young people, to set standards for service and to monitor performance. It will oversee and monitor the achievement of targets set out in the Children and Young People's Plan.
- 3.14 The Children Leeds Partnership
The Children Leeds Partnership will be responsible, as a sub-group of the Leeds Initiative, for providing advocacy and challenge to secure better lives for children and young people. In the short term, the Partnership will have a number of sub-groups, some of which already exist, to drive specific aspects of work to support children and young people. These will be reviewed over coming months to see if this can be done more effectively, now that the Children and Young People's Plan is clear about expectations and priorities.
- 3.15 The Partnership will be chaired by the Lead Executive member for Children's Services with two additional places for councillors (one from the Council's administration and one from the main opposition party). Other members of the Partnership include representatives from Education, Health, Police, Probation, the voluntary and faith sectors and independent service providers.
- 3.16 Given the importance of making a difference at a local level and having an impact on services which affect the lives of children, for example housing and regeneration, local aspects of children's trust arrangements are crucial. Therefore, at a district level, five Children Leeds Wedge Partnership Groups have been established, linking the Leeds Initiative's District Partnerships with the Council's Area Committees, ensuring there is good Member engagement with issues concerning children and young people.
- 3.17 Over time, the Children Leeds Wedge partnerships will develop to link more firmly with clusters of schools and children's centres and hence, to front-line children's services.
- 3.18 The Director of Children's Services Unit
Unlike most local authorities, Leeds's interpretation of the Children Act has not led to the establishment of a 'children's department' (see para 3.4 above). A small interim Unit (currently about 20 people) has been set up, staffed by secondments from across the Council. Recruitment to permanent posts will take place in two phases. The first phase (currently under way) will bring together resources to manage current priorities, further develop thinking and identify what resources will be required for the longer term. These resources will be added if and when necessary, in phase two.

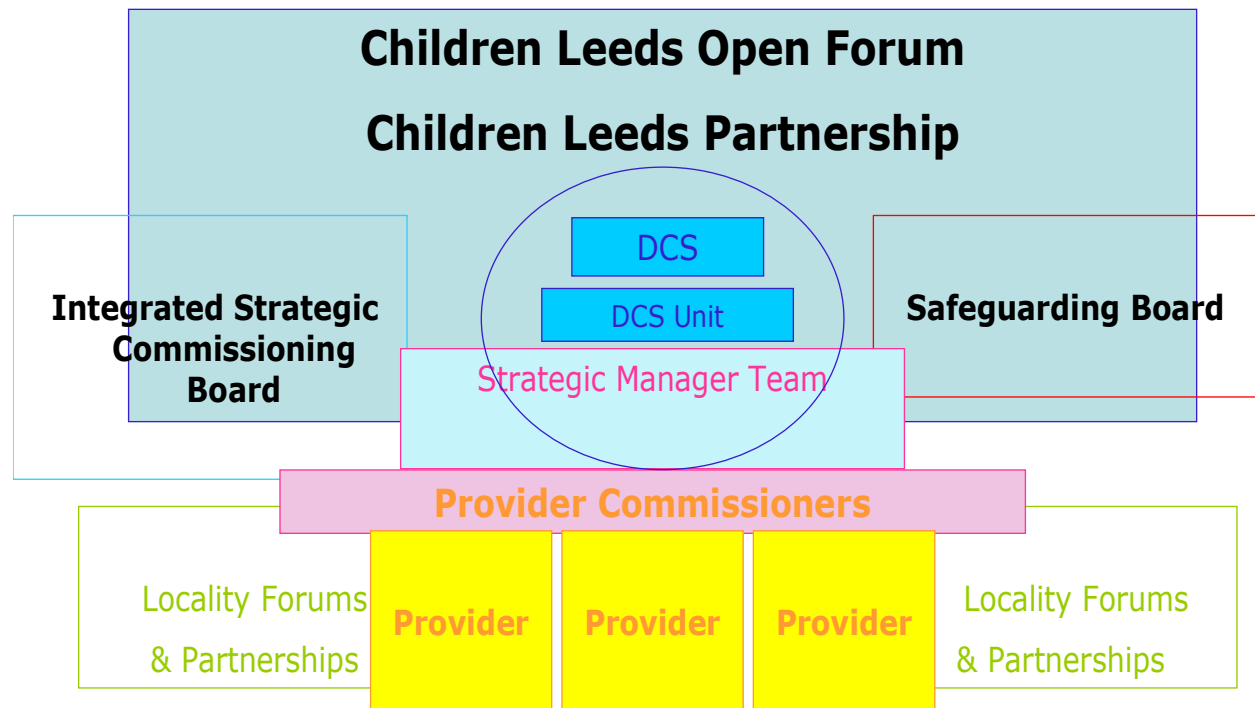
- 3.19 The Director of Children's Services Unit will work to model changed ways of working and lead by example in every way. It is designed to operate in a number of interlocking layers, each consisting of teams with inter-dependent roles (see Appendix 1). New skills will be required, together with appropriate experience and knowledge. Individual team members will be constantly challenged to work differently and provide solutions in a flexible way, working across traditional boundaries to facilitate change.
- 3.20 Of particular interest will be the new post of Locality Enabler (one for each of the five areas of the city). This role is to assist the Director of Children's Services is acting as champions for the needs and aspirations of all children, young people and families across Leeds by strategically directing, leading and impacting change at a local level. The role is designed to focus on the needs of a local area, ensuring the smooth running of existing partnerships and turning the vision of Children Leeds into reality.
- 3.21 From the outset it has been envisaged that the Director of Children's Services Unit will need and benefit from additional support going beyond its basic establishment. This is where the importance of partnership working will come to the fore by linking the Unit with a range of organisations more closely working with the operational side of service delivery. This approach builds on many good examples of joint- or multi-agency working such as extended schools, children's centres and the West Leeds Project.
- 3.22 Corporate Parenting
In implementing the Council's Corporate parenting Guarantee and Action Plan for looked after children, ten councillors have been recruited (one from each of the inner and outer wedge areas) to bear a special responsibility for children in the Council's foster or residential care. Under the title 'Corporate Carers' Group', these elected members' roles take over monitoring the Regulation 33 inspection of children's homes, but go far beyond this, to include advocacy and championing children and families at a locality level.
- 4.0 Implications for Area Committees**
- 4.1 The most important consideration when designing the children's trust arrangements has been the transformation and improvement of services for children, young people and families. The aim, as stated in the Children and Young People's Plan, is for all Leeds's youngest citizens to be happy, healthy, safe, successful and free from the effects of poverty.
- 4.2 A key task of the Director of Children's Services Unit is to bring about a cultural change, both within the Council and among partners – indeed among all the people of Leeds. This change is to encourage all citizens to 'think child' in everything they do. This is already embedded in the 'traditional' services for children and families, such as social care, education and health. The greater challenge is to apply this in activity where the impact on children's lives is less obvious, such as planning, highways, cleansing (within the Council) and many developments and activities outside the Council.
- 4.3 Area Committees are in a strong position to use their influence to raise the profile of the children's agenda and ensure the impact on the lives of children and young people is taken into account when any decision is taken. Area Committees are

asked to apply and capture a consideration of the impact on children and young people in decisions they take.

5.0 Recommendations

5.1 Area Committee members are asked to note the contents of this report

Children Leeds



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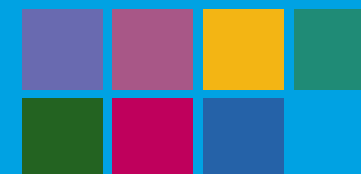
Children's trust arrangements

Mariana Pexton, DCS Unit

Children Leeds

the Leeds Initiative

Local partnerships making things happen





Response to 2004 Children Act

- **Lead member for Children's Services**
- **Director of Children's Services**
- **Children Leeds – city wide partnership**
- **Children and Young People's Plan**
- **Review of existing arrangements**





Children's trust arrangements

- No huge 'Children's Department'
- Not a formal 'Trust'
- Children's trust arrangements
 - Complies with national guidelines
 - Agencies agree to work in partnership
 - Director accountable
 - Holds partners accountable (duty to cooperate)





Children's trust arrangements

Six main elements

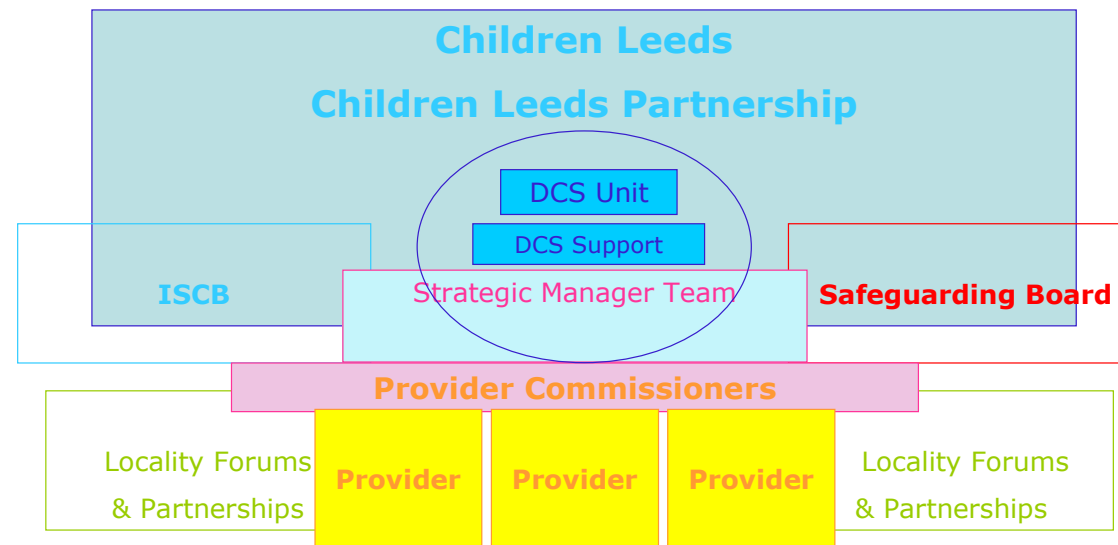
- **Integrated Strategic Commissioning Board**
 - **Children Leeds Partnership**
 - **Locality arrangements**
 - **Local Safeguarding Children Board**
 - **Open Forum**
 - **DCS Unit**
-
- **Under the banner 'Children Leeds'**





Children's trust arrangements

Children's Trust Arrangements





In the areas

- All young people to be happy, healthy, safe, successful and free from the effects of poverty
- ‘Think child’ in everything you do
- Use your influence to raise the children’s agenda
- Consider impact of decisions on children and young people
- Help us target vulnerable groups





Our vision



**We were
lucky
- We grew up
in Leeds**

Children Leeds



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Report of the Making Leeds Better Programme

North East (Outer) Area Committee

Date: 11th December 2006

Subject: Making Leeds Better Progress Report

<p>Electoral Wards Affected: Alwoodley Harewood Wetherby</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

Making Leeds Better is the strategic programme for improving health and social care services in the city. The aim for the programme is:

“To improve the health and wellbeing of the people who use health and social services in Leeds by providing them with speedy access to high quality care and treatment that is response to their needs and provided in the best possible settings”.

Recommendations:

1. Area Committee members are requested to note progress on Making Leeds Better
2. Area Committee members are asked to note the resolution of the NHS Boards on September 19th 2006
3. Area Committee members are asked to raise any questions, concerns or ideas that can be fed into the plans for Making Leeds Better

1. The Making Leeds Better Vision

- 1.1 Making Leeds Better is the city wide strategy for improvements and new services in health and social care. At the heart of this strategy is a vision for change which will bring benefits for patients, service users, carers and their families from Leeds and across the region.

The Making Leeds Better Vision

Our vision is for a future where people who need health and social care get the best possible care and treatment in modern facilities closer to their own homes.

Care and treatment that until now have only been available in hospitals will be provided by doctors, nurses and other health and social care staff working in the community.

Staff will be able to take advantage of the latest development in medical science and technology, and in clinical practice – free from the limitations of old buildings and outdated ways of doing things.

When people do need hospital care they will get it in modern facilities truly fit for the 21st century.

- 1.2 The Making Leeds Better vision is being achieved through a programme of work across a range of project areas. The programme has made significant progress. The purpose of this paper is to update members on that progress, and to ask members to note the joint resolution of the NHS Boards agreed on September 19th 2006.
- 1.3 A detailed working paper for each project is available on the Making Leeds Better website at www.makingleedsbetter.org.uk

2. Better care for children and adults

- 2.1 Making Leeds Better is about creating opportunities to look after people better and improve their health outcomes. By ensuring more effective use of resources across the city and reducing the inefficiencies inherent in delivering complex and specialist care from two hospital sites, Making Leeds Better will provide the platform for more investment both in primary and community services so that people can receive care more locally and in a new Children's & Maternity Hospital.
- 2.2 Our ambition for community-based care has been driven by a focus on care pathway development. This ensures that patients and clinicians benefit from a more systematic approach to providing care, which support safe, high quality and equitable care and treatment.
- 2.3 There has been detailed consideration of over 90 condition specific care pathways, through the significant involvement of clinicians, patient representatives and their carers, and other health and social care professionals.
- 2.4 We expect the result of the community developments to reduce emergency admissions to hospital by around 6,400 (about 8%) a year. In addition, around 115,000 outpatient visits (about 15%) and 55,000 diagnostic appointments (about

25%) that currently take place in hospital would be provided in community healthcare facilities by 2012.

3. Modelling capacity

- 3.1 A significant amount of work has been undertaken to model and plan the capacity required to deliver new models of patient care, in the long term. These models have factored in population change, the impact of new services such as intermediate care, the impact of patient choice, and a wider range of services that GP's will be able to offer in the future.
- 3.2 For community and social care services the modelling has concentrated on only the service changes identified, including the impact of the care pathways, movement of paediatric medical outpatients into community settings, and movement of some adult outpatients and radiology into community settings.
- 3.3 Capacity for hospital services has been modelled for a specified number of areas: inpatient and day case beds; operating theatres; outpatient clinics; the emergency department; and radiology. Areas of specific potential improvement have been identified. These include: the pooling of hospital beds, theatres and clinics to promote more flexible use of capacity; removing pre-operative stay so that patients come into hospital on the day of surgery; increasing the rates of day case surgery across all adult surgical specialties; reducing length of stay in line with best practice recommended by the new care pathways; assuming patients are discharged when they are fit rather than when it is convenient for staff; changing the new versus follow up outpatient appointment ratios for all consultants to the upper quartile performance in each specialty.

4. Developing the workforce

- 4.1 There are currently over 30,000 staff employed delivering health and social care services in Leeds – approximately 1 in 10 of the working population. The three largest MLB partner organisations – Leeds Teaching Hospitals Trust (LTHT), Leeds PCTs and Leeds Social Services – employ the majority of these staff, but Making Leeds Better will also impact, in differing degrees, on staff employed by primary care contractors (GPs, Dentists, Optometrists, Pharmacists), on those employed by Leeds Mental Health Services NHS Trust, and on staff employed in nursing and residential homes, in the voluntary sector, and on carers.
- 4.2 To deliver the investment in community services proposed by Making Leeds Better, it is expected that the numbers of community-based clinical staff will increase by around 35%. This takes account of additional staff needed to deliver the new care pathways and provide 'generic' services (such as intermediate care and rapid response) that support the Making Leeds Better aim of caring for people close to or in their own homes; projected staffing levels have also been increased to the national average, to counter the historic under investment in community services in Leeds. The increased numbers in community staff would not apply equally across all staff grades: the expectation is to see staff in specialist grades supported by more staff in 'lower' grades with NVQ type qualifications.

- 4.3 For LTHT, it is expected that staffing numbers will change to reflect the increased investment in community-based services and the centralisation of hospital services on the St James's site. Although there will be fewer hospital beds needed in future as more patients are cared for in community settings, the level of need of patients cared for in hospital will be proportionately greater. Overall, it is predicted that, by caring for more patients in community settings and delivering hospital services more efficiently on a main hospital site at St James's, fewer staff would be needed in the hospital sector.
- 4.4 It is expected that most of the new community workforce will be created by training and developing staff currently employed in the Leeds health and social care economy. Some of the new skills required will be relatively straightforward, for instance requiring the provision of specific training in a technique or procedure; others will require more substantial action. Training programmes may be required to enable staff to adopt entirely new roles – for instance, Midwifery Support Workers may be recruited from the existing workforce, but will need an extensive training programme to develop them. Some staff will need to relocate, such as where services currently being provided in hospital settings move fully to community based facilities. Given that the changes proposed by MLB are to take place over a period up to 2012, it is expected that any workforce reductions to be managed through natural turnover or deployment of staff.

5. Children's and Maternity hospital

- 5.1 Detailed modelling work on the bed, theatre and outpatient clinic capacity needed in LTHT has been carried out. Beds have been grouped into pools of similar specialties for bed management purposes, allowing more flexible use and further reducing the overall number. The modelling has assumed that most hospital outpatient activity, therapy support and diagnostics will take place away from the proposed single acute site at St James's. The configuration of clinical specialties by site has then been reviewed to identify which clinically appropriate estate option gives the best opportunity for an affordable solution from a workforce and estates perspective. At this stage, a variant on the original Strategic Outline Case (SOC) proposal best meets these criteria because it maximises the use of existing buildings, provides the minimum new build requirement and maximises potential savings by reducing workforce costs (by reducing on call, rotas and duplication of services).
- 5.2 The SOC variant option proposes a single acute site at St James's, with new build for children's & maternity, cardiac & neurological services, and A&E. The Jubilee Wing at LGI, part of the Seacroft site and Wharfedale Hospital would continue to be used. However, compared with the original SOC option, it is proposed to provide more hospital services from St James's and the Jubilee Wing, with orthopaedic services transferring from Chapel Allerton to the Jubilee Wing, and most of Seacroft and Chapel Allerton being available for community-based facilities.

6. Cost and affordability

- 6.1 The MLB affordability modelling assumes that PCT growth is fully committed in future years and that any developments in primary, community and social care services will need to be funded by resource transfer from hospital care or from internally generated efficiencies. The modelling indicates that £37m could be transferred from acute care to community health and social care services. More work is required to model the impact for community based services however initial work indicates that the programme is broadly affordable.

- 6.2 The approach to costing community services has been to work up the additional cost of delivering community services in the future, taking into account the proposed shifts in services from LTHT and care pathways. Affordability is then determined by comparing PCT resources available through disinvestments in LTHT services.
- 6.3 Based on the expectation that LTHT's income will reduce by £37m (at 2006/07 levels) as a result of activity being shifted to community-based settings, efficiency savings in community provider services of around £5 million are needed between 2006/07 and 2012/13 for the MLB proposals to be affordable. This represents a 3.3% cost reduction from the future estimated community services cost of £152 million. This level of saving should be achievable over the medium term, and actions are already being taken to begin an external review of community provider services, which should generate efficiency savings through a range of productivity measures.

7 Engaging stakeholders

- 7.1 To facilitate engagement, MLB stakeholders have been organised into four stakeholder groups. These groups are shown in the table below, along with an explanation about how MLB has engaged with them.

Group	Consists of	Engaged through
Public & Patients	<ul style="list-style-type: none"> Patients. General public. Voluntary, community and faith sector organisations. 10 identified communities of interest; women; children; older people; carers; black & minority ethnic communities; people with disabilities; users of mental health services; lesbian, gay, bisexual, transgendered people; gypsies and travellers; homeless people The media. 	<ul style="list-style-type: none"> Involvement of specific patient groups and members of relevant Expert Patient Programmes in development of care pathways. Events and activities targeted at other patients, service users and voluntary sector organisations. Work via lead organisations to reach and involve the communities of interest. Communications strategy, including a media campaign and use of the Making Leeds Better website to reach and involve members of the general public.
Staff, including Clinicians	<ul style="list-style-type: none"> Staff, including clinicians, of the seven Leeds health trusts. Local Authority social care staff. General Practitioners (GPs). Other independent contractors: pharmacists, optometrists, dentists. Relevant academic staff of the two Leeds universities. 	<ul style="list-style-type: none"> Involvement in driving development and implementation of care pathways. Clinical Leadership & Engagement Group for Clinical Champions Staff newsletters. Open meetings, roadshows and events. Health Impact Assessments.

Group	Consists of	Engaged through
Democratic	<ul style="list-style-type: none"> Health & Adult Social Care Overview & Scrutiny Committee (OSC). Leeds City Council (LCC) leadership. Leeds City Councillors (through Area Committees). Members of Parliament (MPs). Members of Leeds Initiative Executive Boards. District Partnerships. Community Forums. 	<ul style="list-style-type: none"> Visits, presentations and progress reports to meetings of the Area Committees, Leeds Initiative Boards, District Partnerships etc. Personal briefings to MPs and LCC leadership. Formal scrutiny by Health & Adult Social Care OSC. Involvement of West Yorkshire Scrutiny Chairs in scrutiny process.
Outside Leeds	<ul style="list-style-type: none"> Cardiac Services Network, Cancer Services Network & Specialist Obstetrics and Paediatric Services. West Yorkshire PCT Chairs, Chief Executives Forum & Commissioning Group. PCTs in North East Yorkshire & Northern Lincolnshire that border Leeds metropolitan district. Members of Parliament for constituencies that border Leeds. 	<ul style="list-style-type: none"> Regular presentations and progress reports to meetings of key groups such as West Yorkshire PCT Chairs. Briefing for West Yorkshire Chief Executives on the emerging Strategic Services Plan for Leeds. Involvement of West Yorkshire Scrutiny Chairs in scrutiny process.

- 7.2 As the MLB proposals clearly involve a substantial variation and development of health services in Leeds, local NHS organisations have a statutory duty to consult patients and the public on its proposals. The MLB approach is to develop options for change with people and not for them, starting from the patient experience and working with staff to develop new ways of working. In taking a whole system view the contribution of all health and social care providers has been explored, and providers are working together to build a sustainable solution for the whole community. It is this solution that will be the subject of public consultation in 2007.

8 NHS Board resolution

- 8.1 On Tuesday 19 September 2006 all seven statutory NHS Boards in Leeds reviewed the progress and outputs to date of Making Leeds Better in a "Board of Boards" meeting. The Boards met in the same location to discuss a single agenda item.
- 8.2 The meeting began with presentations to all Board members in plenary. These briefly outlined the PCT commissioning and Local Authority strategic context, and then described in some detail the work undertaken to demonstrate that the Making Leeds Better proposals for the development of community based services and the building of a new Children's and Maternity Hospital are broadly affordable.
- 8.3 Following the presentation in plenary, each statutory Board met separately in public and passed a series of resolutions in respect of the Programme's work. The seven NHS Boards agreed the following joint statement at the conclusion of the meeting:

"Members of the seven NHS Boards in Leeds have resolved that the vision set out in Making Leeds Better concurs with and builds upon the Government's new direction for the health and social care system, and that the delivery of that vision will offer significant additional benefits to patients, service users and local communities. The Boards are committed to achieving that vision.

The Boards are assured of the scope, quality and outputs of the work undertaken to date and agreed it as a robust base from which to develop more detailed service proposals for public consultation and an outline business case for capital development."

9 Recommendations

- Members are asked to note the progress on Making Leeds Better
- Members are asked to note the resolution of the NHS Boards on September 19th 2006-11-10
- Members are asked to raise any questions, concerns or ideas that can be fed into plans for Making Leeds Better.

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Originator: A Brogden

Tel: 2474553

Report of the Head of Scrutiny and Member Development

North East (Outer) Area Committee

Date: 11th December 2006

Subject: Scrutiny Action Learning Project around Community Development in Health and Wellbeing

Electoral Wards Affected:

Alwoodley
Harewood
Wetherby

Specific Implications For:

Equality and Diversity ☐

Community Cohesion ☒

Narrowing the Gap ☐

Council
Function

x

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

In May 2006, the Leeds City Council's Scrutiny Board (Health and Adult Social Care) was awarded £20,000 funding from the Government to carry out an action learning project around Community Development in Health and Wellbeing.

Community Development is a way of working that starts from local people's agendas, supporting people to articulate their needs and ways they might be met and then enabling action by local people. This in turn builds local skills and encourages a sense of community action.

Through action learning with key partners, the Scrutiny Board seeks to establish a much firmer understanding of Community Development and raise awareness of its value in terms of reducing health inequalities and promoting healthier lifestyles.

The Scrutiny Board is keen to engage with all Area Committees to share experiences of where community health development projects have made a difference to a community. However, this is also an opportunity for Area Committees to help the Scrutiny Board identify and address potential barriers and gaps in delivering effective community health development work in Leeds.

1.0 Purpose Of This Report

- 1.1 In May 2006, the Leeds City Council's Scrutiny Board (Health and Adult Social Care) was awarded £20,000 funding from the Government to carry out an action learning project around Community Development in Health and Wellbeing.
- 1.2 Working together with key partners, the Scrutiny Board aims to raise awareness of community development as an approach to reducing health inequalities and promoting healthier lifestyles. As the health and social care statutory sector moves further towards commissioning models, and particularly joint commissioning, the Scrutiny Board also seeks to establish a much firmer understanding of Community Development and to gather credible evidence which can be used by commissioners of services.
- 1.3 Area Committees have a vital role to play in terms of promoting and improving the economic, social and environmental wellbeing of their areas. The Scrutiny Board is therefore keen to engage with all Area Committees to share experiences of where community health development projects have made a difference to a community. However, this is also an opportunity for Area Committees to help the Scrutiny Board identify and address potential barriers and gaps in delivering effective community health development work in Leeds.
- 1.4 A representative of the Scrutiny Board (Health and Adult Social Care) will be attending today's meeting to discuss this matter with the Area Committee, and will provide feedback of the Area Committee's discussions to the full Scrutiny Board at its January 2007 meeting.

2.0 Background Information

- 2.1 Each year the Centre for Public Scrutiny (a government funded body that supports Overview and Scrutiny Committees across the country) provides an opportunity for Health Scrutiny Committees to bid for up to £20,000 to support action learning around the scrutiny of a health issue in their area. This year the CfPS advised Health Scrutiny Committees to base their bid applications on the themes set out within the new Government White Paper 'Our Health, Our Care, Our Say' (published in January 2006).
- 2.2 The White Paper states that service providers and commissioners must continuously find out what people want from their services – this is now a fundamental duty. It emphasises the strengths of community-based health provision and the importance of giving people a choice in services. It also highlights that this can be best achieved through partnership working and joining up services. In view of this, the Scrutiny Board (Health and Adult Social Care) decided to focus the Leeds bid application on Community Development in Health and Wellbeing and was one of only nine Local Authorities across the Country to be successful.

- 2.3 The CfPS explained that the strength of the Leeds bid application was based on the fact that the project aims to develop community development in commissioning so that services are open and responsive to people's needs and feelings. Also, with a current lack of national guidance on this area of work, the findings of the Scrutiny Board's project will also contribute to the work of the National Institute of Clinical and Health Excellence (NICE) in developing good practice guidance for community engagement in health improvement.
- 2.4 Working closely with the Leeds Metropolitan University, the Scrutiny Board and its key partners also seek to identify and address potential barriers and gaps in delivering effective community health development work across Leeds.
- 2.5 Terms of reference for the Scrutiny Board's action learning project was agreed by the Board in July 2006. A copy of the terms of reference is attached as Appendix A.
- 2.6 Since July, the Scrutiny Board has heard from the Healthy Leeds Partnership and Leeds Voice on their role in this area of work and received their latest research around Community Development and health in Leeds. Local community development workers have also contributed to the Scrutiny Board's meetings and Members of the Board have visited numerous community health development projects across Leeds.
- 2.7 The next stage of the Board's project will be focusing on the role of the Leeds Primary Care Trust and the Local Authority and exploring how community development fits into their commissioning roles.

3.0 Main Issues

- 3.1 Leeds has some well established health projects adopting a community development approach, for example, the seven Healthy Living Centres, South Leeds Health for All, East Leeds Health for All, Women's Health Matters, and many more. However, there are also projects which are isolated and not connected into the bigger Leeds picture in terms of access to information, training and opportunities to network and share best practice as a city.
- 3.2 One of the objectives within the Leeds Initiative Health and Wellbeing Plan 2005-2008 is to establish a Community Health Development Network for Leeds. This network will help to map community development work across the City and will also enable different projects to share best practice and identify training needs. The Scrutiny Board is supportive of this initiative and has allocated funding as part of its action learning project to help resource the network during its early stages of development. A key question for the future will be around the long term commitment and sustainability of the network.
- 3.3 Whilst Community Development is considered a sustainable and cost effective model, projects are often based on short-term funding, making it more difficult to achieve desired outcomes. Community Development takes time and is not a quick fix. The Scrutiny Board is keen to gather credible evidence of where Community Development has made a positive impact on the health and wellbeing of communities in order to encourage further investment in this area of work.

- 3.4 The Scrutiny Board would particularly welcome the views of Area Committees on the following issues:
- Recognition of Community Development in health –are you aware of any city-wide or area specific projects which use a Community Development approach in addressing health matters?
 - Impact of Community Development in health – what would you consider to be important measures of effective Community Development in health? Are you able to share any experiences of where a community health development project has made a difference to an individual/community's health and wellbeing?
 - Barriers and gaps in delivering effective community health development work – what would you consider to be the main barriers and gaps in delivering effective community health development work (either generally or within your specific area)? How could these be addressed?

4.0 Implications For Council Policy and Governance

- 4.1 The Scrutiny Board's project very much links into the wider Government agenda to revitalise community empowerment and engagement across the broad range of public services. The White Paper 'Our Health, Our Care, Our Say', states that service providers and commissioners must continuously find out what people want from their services, and the recent Local Government White Paper 'Strong and Prosperous Communities' also enhances local leadership through new duties for local authorities and the NHS to work together on health and wellbeing.
- 4.2 Through action learning with key partners, the Scrutiny Board's project seeks to establish a much firmer understanding of Community Development and to gather credible evidence which can be used by commissioners of services, which includes the Council.

5.0 Legal and Resource Implications

- 5.1 Many Community Development projects suffer from short-term funding and therefore lack sustainability. Long-term investment in Community Development is needed in order to see positive health outcomes. In gathering credible evidence of where Community Development has made a positive impact on the health and wellbeing of communities, the Scrutiny Board seeks to encourage all health and social care organisations to commit to such investment in the future.

6.0 Conclusions

- 6.1 Community Development is essentially a democratic way to work that can be practiced by many different kinds of people, including community groups, Councillors, and other decision-makers. Through action learning with key partners, the Scrutiny Board aims to raise the profile of the Community Development model in helping to improve community wellbeing and reduce health inequalities.

7.0 Recommendations

- 7.1 The Committee is asked to note this report and to share its views around Community Development and health with the Scrutiny Board (Health and Adult Social Care), with particular reference to the issues set out in paragraph 3.4 of this report.

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SCRUTINY BOARD (HEALTH AND ADULT SOCIAL CARE)

COMMUNITY DEVELOPMENT IN HEALTH AND WELLBEING

TERMS OF REFERENCE

1.0 INTRODUCTION

- 1.1 Systematically and rigorously finding out what people want and need from their services is identified within the new White Paper 'Our Health, Our Care, Our Say as a fundamental duty of both the commissioners and the providers of services.
- 1.2 In Leeds we also acknowledge that people's opinions, preferences and views need to be heard, especially if more priority and spending decisions are to be devolved downwards. We recognise that when people get involved and use their voice, they can help shape improvements in provision and contribute to greater fairness in service use.
- 1.3 Community development is a way of working that starts from local people's points of view. It aims to support communities to articulate their needs and ways in which these might be met. It recognises that people are the experts on their own circumstances and needs and therefore most appropriate to be involved in creating solutions and making changes to improve their lives. Community Development is a key contributor to the establishment of social capital within disadvantaged groups and areas, which in turn contributes to health improvement.
- 1.4 There is some well established but relatively isolated community health development in Leeds: some locality projects have sustained themselves since the early nineties and developed excellent practice. We also have seven Healthy Living Centres, most of which take a community development approach.
- 1.5 There is a wider range of organisations in Leeds that have engaged users and citizens in a systematic and robust way, particularly within the voluntary and community sectors.
- 1.6 However, despite strong localised support and a number of independent evaluations the sector remains fragile, often based on short term funding. In particular 'New Opportunities Fund' funding of the Healthy Living Centres will expire over the next 18 months. As the statutory sector moves towards commissioning models and particularly to joint commissioning, it is increasingly important to establish a much firmer understanding of community development and to gather credible evidence which can be used by commissioners. There is also an identified need to map this activity in order to disseminate good practice across the city and encourage all parts of health and social care to be open and responsive to what people feel and prefer. In view of this, the Board has agreed to carry out a review on community development in health and wellbeing.

2.0 SCOPE OF THE INQUIRY

2.1 The aim of the review is to make an assessment of and, where appropriate, make recommendations on:

- existing community health development work in Leeds and comparisons with other areas;
- the methods used by local organisations in engaging communities;
- potential barriers and gaps in community development approaches to improve health, including structural, organisational and resource issues;
- the development of a sustainable Community Health Development Network and to identify training needs;
- supporting the implementation of the Leeds Initiative Framework for Effective Community Participation;
- how the lessons being learned around community development can help shape the role of Scrutiny in terms of establishing closer links with local communities.

3.0 COMMENTS OF THE RELEVANT DIRECTOR AND EXECUTIVE MEMBER

3.1 In line with Scrutiny Board Procedure Rule 12.4 the views of the relevant Director and Executive Member have been sought and have been incorporated where appropriate into these Terms of Reference. Full details are available on request to the Scrutiny Support Unit.

4. STRUCTURE FOR THE REVIEW

4.1 It is proposed that a range of approaches to evidence gathering are used in this Inquiry, including the following:

- Full meetings of the Scrutiny Board to consider evidence and question key witnesses
- Discussions with key partners and stakeholders
- Visits to selected community health development projects in Leeds and elsewhere
- Consultations with local Area Committees and District Partnerships on the Community Development work within their areas.

4.2 The Inquiry will conclude with the publication of a report and recommendations by the Scrutiny Board that will be submitted to the appropriate forum(s). A stakeholder seminar will also be arranged to help disseminate key learning actions from the review and to promote strategic recognition of the quality and value of community development for health improvement.

5. SUBMISSION OF EVIDENCE

5.1 This timetable is subject to change depending upon the outcome of the initial evidence gathering sessions.

5.2 The following formal evidence gathering sessions are scheduled.

5.3 **Visits** – to be conducted during September/October 2006

Consultations with Area Committees and District Partnerships – to be conducted during November/December 2006

5.4 **Session One: Scrutiny Board (Health and Adult Social Care) Meeting – 24th July 2006**

The purpose of this session is to receive information from the Healthy Leeds Partnership on the current position within Leeds in terms of community health development work.

5.5 **Session Two: Scrutiny Board (Health and Adult Social Care) Meeting – 18th September 2006**

The purpose of this session is to:

- gain an understanding of the principles underpinning Community Development;
- consider examples of community health development work on the ground across the city;
- receive information from Leeds Voice on their role in Community Development.

5.6 **Session Three: Scrutiny Board (Health and Adult Social Care) Meeting – 20th November 2006**

The purpose of this session is to:

- share feedback from conducted visits to community health development projects;
- consider the findings from the Community Health Development Questionnaire by the Healthy Leeds Partnership;
- receive information from the Leeds Primary Care Trust and local authority on how Community Development fits into their commissioning roles.

5.7 **Session Four: Scrutiny Board (Health and Adult Social Care) Meeting – 22nd January 2007**

The purpose of this session is to:

- share feedback from the consultations with local Area Committees and District Partnerships on Community Development work within their areas;
- identify main areas for development in the future
- consider the outcomes from research around future commissioning of voluntary community and faith sector services

5.8 Session Five: Scrutiny Board (Health and Adult Social Care) Meeting – 19th March 2007

To consider and agree the Board's final report.

6. WITNESSES

- 6.1 The following witnesses have been identified as possible contributors to the Inquiry:

Leeds Primary Care Trust
Leeds Metropolitan University
Healthy Living Centres
Healthy Leeds Partnership
Representatives from local community health development projects, for example, Sure Start, East Leeds Health for All, Women's Health Matters.
Representatives from community health development projects in other areas, for example, Sheffield and Bradford
Neighbourhoods and Housing Department
Social Services Department
Leeds Voice

7.0 FACILITATED DISCUSSIONS WITH AN EXTERNAL CONSULTANT

- 7.1 The Centre for Public Scrutiny (CfPS) set up the Action Learning initiative to help Overview and Scrutiny Committees and their NHS and public health partners to learn together about the experience of health scrutiny so that it becomes an informed joint enterprise between partners in the health economy. The action learning projects are also evaluated as part of a national evaluation of health scrutiny and the programme provides opportunities for sharing the learning in the meantime.
- 7.2 In view of this, facilitated discussions with Scrutiny Members and key partners will be carried out periodically throughout the review to discuss how the lessons being learned around community development approaches can help shape the role of Scrutiny in terms of establishing closer links with local communities and encouraging greater public engagement in the Scrutiny process. These sessions will be facilitated by Leeds Metropolitan University. Such lessons will then feed into an action learning framework which can be used as a learning tool for other health scrutiny committees.
- 7.3 The facilitated discussions will be planned for the following dates:
- 23rd October 2006
 - 18th December 2006
 - 19th February 2007



Originator: Peter Barnett

Tel: 0113 247 8860

Report of the Acting Chief Planning and Development Services Officer

Outer North-East Area Committee

Date: 11 December 2006

Subject: Building Schools for the Future Phase 1 – Allerton High School

Electoral Wards Affected:
Alwoodley

Specific Implications For:

Equality and Diversity ☐

Community Cohesion ☐

Narrowing the Gap ☐

Council
Function

☒

Delegated Executive
Function available
for Call In

☐

Delegated Executive
Function not available for
Call In Details set out in the
report

☐

Executive Summary

The report briefly sets out the present position regarding progress towards the replacement of four schools and the refurbishment and extension of two further schools under Phase 1 of Building Schools for the Future. A Preferred Bidder has recently been selected and it is anticipated that Reserved Matters Planning Applications will have been submitted by the time that this meeting takes place.

It sets out the likely programme for dealing with the applications in anticipation of an anticipated Financial Close date for the contract of 28 February 2007 and the likely issues that will arise from the planning applications – in particular those specifically relating to Allerton High School.

1.0 Purpose Of This Report

1.1 The purpose of the report is to notify and inform the Outer North East Area Committee of the latest update on the Building Schools for the Future (BSF) Programme and how this relates to Allerton High School, specifically:

- * Highlighting that the submission of Reserved Matters Planning Applications that will have been submitted by the time that this meeting takes place; and

- * Inviting questions and comments on the proposals from members of the Area Committee.

2.0 Background Information

- 2.1 Wave One of the Leeds BSF Programme involves the re-building and refurbishment of 14 Secondary Schools, to be procured in three phases. The procurement includes the formation of a Local Education Partnership (LEP) which, under the terms of the Partnership Agreement, will be granted certain exclusivity rights for future investment in the City Council's Secondary School estate that may be approved under the Government's Building Schools for the Future Programme.
- 2.2 Outline planning permission was granted for the schools in Phase 1 (plus Allerton Grange, which will be constructed as part of Phase 2) in October 2005. The Phase 1 schools are Allerton High (new build), Cockburn High (refurbish and extend), Pudsey Grange High (new build) and Temple Moor High (refurbish and extend). The new schools will be procured under the Private Finance Initiative (PFI) with the others being procured from the LEP partners under a Design and Build contract.
- 2.3 Since the granting of outline planning permission, three consortia have been invited to bid to become the partners in the LEP. One of them, Environments for Learning (E4L) has now been invited to become the Council's Preferred Bidder and their designs for the schools are now submitted as the reserved matters planning application.
- 2.4 The programme for submitting and determining the planning applications is tight. The anticipated Financial Close date for the contract is 28 February 2007 and planning permissions are required for all of the schools in Phase 1 and Allerton Grange for this to happen and enable construction and refurbishment of the Phase 1 schools to commence in the spring of next year. The Phase 1 schools are due to open in the Autumn of 2008 with Allerton Grange and the other Phase 2 schools opening in 2009.
- 2.5 As part of the consultation process on all of the planning applications, reports are being submitted to the relevant Area Committees, explaining the proposals, setting out what the key issues are likely to be and inviting and comments on the proposals from members of the committees. Any comments will be taken into account when the applications are reported to the Plans Panels early in the New Year.

3.0 Main Issues

- 3.1 The proposed development is a replacement high school, to accommodate a total of 1250 pupils (900 pupils aged 11-16 years, 220 post 16 pupils and 30 pupils in the Specialist Inclusive Learning Centre). This compares to a current school roll of 1081 pupils (899 pupils aged 11-16 years and 182 post-16 pupils). As a result of the proposed redevelopment there will therefore be an increase in the number of pupils overall by 169.
- 3.2 At the time of the outline planning permission, it was anticipated that under DfES funding criteria, the existing sports hall would have to be refurbished and incorporated into the overall design for the site, rather than replaced. However, it has proved to be feasible to carry out a full redevelopment of the school. The development will also incorporate a Multi-Faith Centre within the proposed school building.

3.3 The issues which were raised at the outline planning stage have featured strongly during a lengthy period of negotiation on the designs and layouts of the schools that took place prior to the selection of the Preferred Bidder, involving planning, urban design, highways and other officers, together with input from CABA, LADI and the Civic Architect. In the case of Allerton Grange, apart from the desire to incorporate the Multi-Faith Centre, the key issues were:

- The quality of the design and appearance of the development;
- Relationship with and impact on the adjacent area of the proposed development – especially residential properties on the north side of Nursery Lane;
- The need to relocate the main school vehicular access away from the gyratory and park-and-ride car park access.
- Retention of the access to Archbishop Cranmer Primary School;
- Provision of and community access to playing fields and other sports facilities;

The submitted scheme attempts to address most of the above issues – although that relating to community access is one of management and is pursuant to a condition attached to the outline planning permission. Some detailed matters – for example, design specifications for fencing and details of planting as part of the landscaping scheme and off-site highways works will also follow, pursuant to outline planning permission conditions.

3.3 Copies of plans, elevations and other drawings showing the siting, appearance and layout of the proposed new school will be presented at the meeting.

4.0 Implications For Council Policy and Governance

4.1 The scheme forms part of the Council's programme for refurbishing and renewing secondary schools throughout the city as part of BSF Wave 1. Consultation is being carried out in accordance with the Council's Statement of Community Involvement and the planning applications will be determined by the appropriate Plans Panels.

5.0 Legal and Resource Implications

5.1 These schemes are all part of the BSF funding allocation.

6.0 Conclusions

6.1 The reserved matters planning applications for the schools referred to above are the result of an extensive and collaborative design process. However, any comments, ideas or suggestions that the members of the Area Committee may wish to put forward prior to consideration by the appropriate Plans Panel will be most welcome.

7.0 Recommendations

7.1 The Area Committee is requested to note the content of the report, and provide comment on the proposals.

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Report of the North East Area Manager

North East (Outer) Area Committee

Date: 11th December 2006

Subject: North East District Partnership update

Electoral Wards Affected:

Alwoodley
Harewood
Wetherby

Specific Implications For:

Ethnic minorities ☐

Women ☐

Disabled people ☐

Narrowing the Gap ☐

Council
Function

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Delegated Executive
Function available
for Call In

x

Delegated Executive
Function not available for
Call In Details set out in the
report

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Executive Summary

This report provides Members with a summary of recent actions and achievements of the North East District Partnership.

Background Information

1. This report has been prepared at the request of the Area Committee Chairs and Executive Board of the North East District Partnership. It provides a summary of key issues of the North East District Partnership and decisions taken by the Executive Board.

Significant action and achievements since the last Area Committee meeting

2. Leeds North East Homes informed the Executive Board of the progress in delivering District Neighbourhood Action Plans (D-NAPs). The Draft D-NAPs have been circulated to the Area Committees and District Partnership Executive Board members for consultation. It was agreed that LNEH's partnership team organise 1 -1 meetings with relevant partner representatives in order to consult more widely and facilitate a better understanding of the D-NAPS.
3. A review of the North East District Action Plan is being undertaken to ensure that the actions undertaken in 2007/08 onwards continue to be the right set of actions to meet the needs of the district. At its meeting on 10th November, the Executive Board of the North East District Partnership identified a set of priorities focusing on the four blocks of the Local Area Agreement. These blocks have prioritised outcomes and targets for; children and young people; healthy communities and older people; safer and stronger communities; and economic development and enterprise. The review is being undertaken by a drafting group drawn from the Executive board and the North East Area Management Team. A draft plan will be submitted to the next Executive Board meeting on 8th December. The Chairs of the satellite partnerships and priority neighbourhood groups have been invited to comment on the plan and to ensure the contribution of all partners with a responsibility for implementation of the plan. The revision of the plan will also be undertaken in consultation with the North East Area Committees and arrangements will put in place shortly to consult with Members.
4. In the light of recent and future organisational restructures within the PCT, Police, Adult and Children Services and the ALMO, and the impact of new strategic initiatives, for example the Local Area Agreement and Intensive Neighbourhood Management, the North East District Partnership Executive Board, considered a review of the current membership of its Board. It was agreed to change the number of PCT representatives from 3 members to 1, also to include a representative from Adult Services to recognise the interdependency of health and social care services. With the re-organisation of the ALMOs it is expected that the current Chair, the Chief Executive of Leeds North East Homes, will be unable to continue in this role after Christmas. It is proposed to appoint a new Chair at the 8th December meeting of the Executive Board and nominations are to be made to the North East Area Manager.
5. Members of the North East District Partnership Executive Board supported the proposals put forward by Education Leeds as part of the Primary Review, to close Fir Tree and Archbishop Cranmer primary schools, and to establish an amalgamated school on the Archbishop Cranmer school site.

Recommendations

6. Members are requested to note the recent actions and achievements and provide comment as appropriate.

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Originator: Alison Pickering

Tel: 214 5873

Report of the North East Area Manager

North East (Outer) Area Committee

Date: 4th December 2006

Subject: Area Delivery Plan Priorities 2007/08

Electoral Wards Affected:

Alwoodley
Harewood
Wetherby

Specific Implications For:

Equality and Diversity

☐

Community Cohesion

☐

Narrowing the Gap

☐

Council
Function

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Delegated Executive
Function available
for Call In

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Delegated Executive
Function not available for
Call In Details set out in the
report

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Executive Summary

This report provides information on the development of the priorities that will inform the Action Plan content of the Area Delivery Plan 2007/08.

Purpose of this report

1. This report provides information for members of the Area Committee on the development of the Area Delivery Plan for 2007/08. It highlights priorities, identified through consultation with members at ward meetings and through feedback from community forums, to form the basis for the 2007/08 Area Delivery Plan (ADP). Members are requested to consider and comment on the priorities proposed for 2007/08.

Background

2. The Council's constitution tasks Area Committees to produce an Area Delivery Plan which sets out priorities and actions for the local area. The Area Delivery Plan will identify priorities for 2007/08 and will inform decision making in the allocation of resources and the work programme for the Area Management Team. The Council's Executive Board approves each Area Committee's ADP each year and in doing so provides the Area Committee with the authority to take decisions in line with the stated ADP priorities.

Priority Areas and Themes

3. The Area Committee's priority areas in previous years have been closely linked with the service themes which the Area Committee has most influence over – the delegated functions of Youth Services, Community Safety and Streetscene. For the 2007/08 Area Delivery Plan the development of the Local Area Agreement (LAA) offers an opportunity for the two to be linked together.
4. The LAA brings people and agencies together to deliver better, more co-ordinated results for the people of Leeds. The Agreement lasts for three years and is structured into four 'blocks':
 - Children and Young People
 - Safer and Stronger Communities
 - Healthier Communities and Older People
 - Economic Development and Enterprise
5. The LAA has a number of cross cutting principles that reflect the principles and policy of the council and the Area Committees. These are:
 - Empowering local people and building the role of the voluntary, community and faith sectors
 - Utilising the role of culture
 - Promoting equality, diversity and social inclusion
 - Community cohesion
6. Given these links the Area Committee is requested to consider developing the 2007/08 Area Delivery Plan using the themes identified in the LAA. Existing priority areas fit well with these blocks.

7. The priorities below have been identified through ward Member meetings and feedback from community forums held over the past year. They have been set out under the theme headings of the LAA blocks.
8. The Area Committee is asked to comment on the priorities so that officers can develop the actions needed over the coming months to complete the ADP. It is anticipated that a draft Area Delivery Plan will be presented to the Area Committee in February 2007. Members are requested to note that some of the actions developed will be addressed through projects funded from the Well-Being Fund. At the same time, the Area Committee will promote a co-ordinated approach to service delivery to make the best use of available resources.

Proposed Priorities

Children and Young People

- Provision of activities for children and young people
- Ensure appropriate range of service provision available to meet the needs of Children and Young People, including mobile, static and detached work
- Initiatives to improve school attendance and achievement
- Involvement of young people in decision making
- To help prevent anti-social behaviour involving children and young people
- A reduction in re-offending rates

Safer and Stronger Communities

- Tackling 'crime and grime'
- Reduce crime and the fear of crime
- Improve the environmental appearance of outer north east Leeds
- Encourage environmental initiatives to promote resident responsibility and community involvement
- Support partnerships working to address deprivation issues in priority neighbourhoods
- Support the establishment of new Parish Councils
- Engage with local communities across outer north east Leeds
- Work jointly with Parish and Town Councils implementing the terms of the Parish and Town Council Charter

Healthier Communities and Older People

- Ensure that delegated community centres are fit for purpose and provide sustainable community benefits
- Establish a lettings policy for delegated community centres in outer north east Leeds
- Work with Town and Parish Councils to prioritise improvements to Village Facilities, Parish Halls and Community Centres

Economic Development and Enterprise

- Town & District Centre projects; Horsefair and Market Place, Wetherby.

Recommendations

9. The Area Committee is requested to comment on and approve the priorities proposed under each of the four blocks of the Local Area Agreement.



Originator: Alison Pickering

Tel: 2145873

Report of the North East Area Manager

North East (Outer) Area Committee

Date: 11th December 2006

Subject: Deepdale Community Centre Update Report

Electoral Wards Affected:

Wetherby

Specific Implications For:

Equality and Diversity

☐

Community Cohesion

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Narrowing the Gap

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Council
Function

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Delegated Executive
Function available
for Call In

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Delegated Executive
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Call In Details set out in the
report

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Executive Summary

This report provides Members with a summary of recent developments in the review of the future needs and direction of Deepdale Community Centre.

Purpose

1. Earlier in the year Ward Members requested that Area Management develop an options appraisal in order to review the future needs and direction of Deepdale Community Centre. This has involved the consolidation of information from previous meetings and investigations undertaken, in addition to undertaking further research and stakeholder consultation. This report will summarise the situation to date and detail actions undertaken following the delegation of this community facility to the North East (Outer) Area Committee in July.

Background Information

2. Neighbourhoods and Housing took over the responsibility for the centre and site in October 2004 and have been in the process of negotiating a new lease with Deepdale Community Association for Deepdale Community Centre and Boston Spa Youth Club. More recently, the community centres function has been delegated to Area Committees in stages. In July 2006, Deepdale Community Centre was delegated to the North East Area Committee.

Needs of Main Users

3. Consultation has been undertaken with all service users and emerging findings to date relating to future needs include:
4. **Kings Church**
 - A large hall capable of accommodating 200 people
 - Three to four classrooms for Sunday School
 - A dedicated storage area
5. **Nursery**
 - An extra room is needed for an office, a place to meet concerned parents, special education needs and teaching and staff appraisals.
 - Facilities that meet Ofsted legislation by January 2008 including meeting all DDA requirements. Estimated cost is £17,050 and an improved hot water system.
 - The Pre-School Nursery needs premises that meet Ofsted legislation by January 2008. This will mean making improvements to the building, or the nursery will be forced to find alternative accommodation.
6. **Dance School**
 - The Dance School require a performance area that would enable them to put on performances for the public. They currently hold about 3 performances a year and a presentation evening. They have been using a nearby Riley's snooker hall for these occasions and have approached the school.
 - 300 people attended the last performance.
 - It is the only dance school in the area and attracts people from outside Boston Spa.
7. **Youth Services**
 - A room dedicated to young people, ideally self contained with running water and facilities to make snacks and drinks, with space to house a pool table, sofas, chairs and computers
 - More desirable requirements include access to a kitchen and a large sports hall.

- Youth Service regularly get attendances of around 20 young people, despite the condition of current facilities.

8. **Deepdale Community Association**

- Have requested a sports hall type venue which could be used for short mat bowls, indoor football, basketball and badminton. Such a hall would also be able to accommodate the large church congregation and possible dance performances.
- Area Management Team have been advised by Deepdale Community Association that the King's Church will need to look for alternative premises, unless reassurance can be offered regarding the capacity to accommodate their requirements.

9. Deepdale Community Association have indicated that the King's Church and the Pre-School Nursery are the main users and therefore the main income for the centre and that if they decided to move, Deepdale Community Association feel it would cause major concerns for their long term viability.

10. It has been reported that usage of Boston Spa Youth Club has been declining, which could be attributed to the poor state of the facilities, although Youth Service still regularly get 20 young people attending their midweek session.

Community Need

11. Work is currently being done to assess the community needs within Boston Spa, in order to ensure that any improvements meet the needs of Boston Spa as a whole.
12. In addition to this the Area Management Team will ensure that wider developments are considered as part of the review. Area Management are working in collaboration with the extended schools service, which is looking to create enhanced collaboration with local partners, extended services for all ages and locality based high quality provision for local needs.

Building Maintenance and Future Costs

13. Deepdale Community Centre is made up of two separate east and west buildings. The buildings leased by Deepdale Community Association are timber pre-fabricated structures dating from around the 1940's. The Boston Spa Youth Club building dates from around 1960, it is mostly of timber construction with a central section of solid brickwork.
14. In the last survey and condition report, undertaken in October 2001, the two Deepdale Community Centre buildings were described as grade B, which means satisfactory. The Youth Centre was assessed as a grade C building, which means poor and requires major improvements.

The Condition Survey (2001)

15. In 2001 a Condition Survey was written by the Strategic Design Alliance. They concluded the following repairs would need to be carried out on the 3 buildings.

	Imminent	Essential	Desirable	Long term	Total
Electrical Services		6,775	4,152		10,900
Mechanical Services	4,200	10,750	17,250		32,200
Wind and Weather tight Items		1,500	5,300	14,500	21,300
Health and Safety Items	5,050				5,050
DDA Ugrades			17,050		17,050
Asbestos Removal Works					
Building Works		15,480	5,280	44,000	64,760
Totals to Summary	9,250	34,505	49,032	58,500	151,287

16. The above information shows that **£43,755*** will have to be spent on imminent and essential repairs alone in order for the buildings to be in working order. However this will still leave the building deficient in a number of ways and in order to improve the standard of these buildings and to meet long term requirements then **£151,287*** will have to be spent.

**These figures have been extracted from the 2001 Condition Survey.*

17. The Condition Survey (2001) also highlighted that the tarmac roads were in a poor state of repair and there were several potholes around the paved areas. The report recommended that a complete renewal of road coverings needed to be undertaken. The Support and Facilities Team in City Services have since made a similar assessment and have recommended the renewal of the car park. More recently, given the Neighbourhoods and Housing Community Centre Review of the community facilities the Support and Facilities Team are reviewing their earlier assessment.
18. **Deepdale Community Association Expenditure**
Deepdale Community Association spent **£28,832** between 2000 and 2005 on maintenance. Although much of the work highlighted in the condition survey has not been carried out, they consider the building they run to be in a satisfactory condition that could continue to function in the future.
19. **Support and Facilities Assessment**
The Support and Facilities Department in City Services have also recently surveyed the buildings and have stated that over the next 5 years and dependent on the Neighbourhoods and Housing Community Centre Review **£91,400** will have to be spent.
20. Whether or not this work is completed is dependent on the outcome of a city wide priority review, which will allocate £170K to the city's community facilities between now and March 2007. If re-development is not the chosen option then these repairs would be considered.

21. **Boston Spa Youth club:** **£51,800**
 Complete renovation of toilet facilities £4,300
 Replacement / renovation of roof surfaces £18,000
 Renewal of exterior wood cladding and re-painting £2,700
 Upgrading of fire alarm and emergency lighting £2,300
 Repairs to tarmaced car park area, and pathways £20,000
 Stripping and re-sealing of hall floor and entrance foyer £3,000
 Anti-vandal paint and roof edge protection to building £1,500
22. **Deepdale Community centre** **£39,600**
 Upgrading of fire alarm and emergency lighting
 Re-rendering and painting of exterior £2,000
 Upgrade of fire alarm and emergency lighting £2,600
 Replacement of asbestos roof covering £25,000
 renewal of electrical services £10,000
23. **Other maintenance and cost implications**
 The 2001 condition survey states that there is a need for the buildings to meet DDA standards that will cost approximately cost £17,050. The nursery also requires these improvements to be completed for Ofsted regulations that come into force in January 2008. The Deepdale Community Association have stated they are unable to afford these costs.
24. Deepdale Community Association have also reported that use of the site is increasing, which is causing a litter, and to some extent a vandalism, problem. In addition to this, there is an unused and empty sandpit near to the fire escape of one of the Deepdale Community Association Buildings, which Deepdale Community Association have highlighted as a potential hazard. This will be investigated by City Services who will carry out a risk assessment and estimate costing for any work that needs to be done.

Lease Agreement

25. Deepdale Community Association's lease expired on the 31st March 2005. This continues to roll on under the same terms and conditions.
26. The council has full insurance responsibility and full repairs responsibility for Boston Spa Youth Club.
27. As a leased community facility the DCA has full repairs and insurance responsibility. There are no maintenance budgets set up for leased centres and the only work carried out by the council are health and safety checks and standard PAT testing.

Building	Rates	Rental Support	Caretakers	Premises	Management fee	Income	Net Total
Boston Spa Youth club	£2,770	0	£2,060	£7,500	£860	-£210	£12,980
Deepdale community Centre	0	£5,490	0	£600	£50	-£610	£5,530

Vandalism

28. More recently Deepdale Community Association have reported that they have had a series of incidents recently that are causing them major concern. Such incidents include vandalism, in the form of broken windows and graffiti, break-ins, burglaries and damage to cars.
29. In response to this, the Area Management Team have spoken to Deepdale Community Association to find out when the attacks are occurring. The local police force have reported that they are investigating the latest cases at Deepdale and they have increased patrols in the area after dark. They have also visited the site and spoken directly with Deepdale Community Association to discuss how security could be improved. A request was also made for the CCTV van to visit the site, and this took place week beginning October 2nd, in coordination with the local police.
30. The Parks Watch Service have been notified and calling cards with the Parks Watch hotline number on them have distributed to local residents and community centre users. Parks Watch have been informed of when the attacks most commonly happen and have been asked to coordinate their patrols at these times.
31. The Crime Prevention Officer, West Yorkshire Police, has identified a series of environmental improvements that should reduce the level of anti-social behaviour and vandalism at Deepdale.
32. Further meetings have therefore been held with Deepdale Community Association, Youth Service, West Yorkshire Police, Community Safety, the Anti-Social Behaviour Unit and the Area Management Team to look at ways in which to address the issues raised.

Access Roads

33. Since the delegation of the community facility to the Area Committee, Area Management have received requests from Deepdale Community Association and the Boston Spa Gardening Society to review the condition of the access roads and car park, as they feel that they are in urgent need of repair. City Services is sending a surveyor to do a site survey. If it is agreed that this work needs to be undertaken then consideration will need to be given to the funding source.

Stakeholder Meeting 2nd November 2006

34. Ward Members and major stakeholders, who included Deepdale Community Association, Boston Spa Parish Council, Asset Management Group, Support and Facilities Department, Youth Services and the Area Management Team, met on the 2nd November to discuss the future development of Deepdale Community Centre. All stakeholders were in favour of the development of the site. A further meeting is being organised with Boston Spa Parish Council, Deepdale Community Association, Youth Services and Area Management Team to discuss the nature of the development and working arrangements.

Conclusions

35. In order to progress the options appraisal, it is recommended that Well Being Funds are considered to enable the undertaking of a Feasibility Study by the Strategic Design Alliance to investigate:
- Remedial work required in the short term to maintain the buildings, including the surrounding site, access roads and car park;
 - A full options appraisal
 - And depending on the outcome a scheme design
36. **Option Appraisal**
This will cost approximately £4000 and will provide an initial footprinting of the area, a list of possible options around building design, and cost estimates.
37. **Scheme Design**
This will cost about £10 – 12,000 and is a much more thorough survey which includes full architectural design plans and ground surveys to check that the land can be built on. The costing estimates will also be more accurate.
38. Where greater uncertainty exists around a project it is not unusual for the two studies to be commissioned.
39. Further work is also being undertaken by the Area Management Team in the form of an audit on local community provision and local strategic plans.

Recommendations

40. The Area Committee is requested to:
- a: Note the contents of the report and provide comments as appropriate.
 - b: To consider a grant of £4000 from the Wellbeing Revenue Budget to commission an initial options appraisal for the site.

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Originator: Alison Pickering

Tel: 2145873

Report of the North East Area Manager

North East (Outer) Area Committee

Date: 11th December 2006

Subject: 2006/07 Well-Being Fund

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

☐

Community Cohesion

☐

Narrowing the Gap

☐

Council
Function

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Delegated Executive
Function available
for Call In

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Delegated Executive
Function not available for
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report

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Executive Summary

Executive Summary

This report on the 2006/07 Well – Being Fund presents a number of new project proposals requesting funding support. The Area Committee is asked to consider these proposals and indicate if they wish to support each one with the funding requested.

Background Information

1. In April 2006, the Committee agreed that the allocation for 2006/07 should continue to be informally split between wards on the basis of population. Combined with underspend from the 2005/06 allocation, the allocation for 2006/07 is detailed below.

	Population (census 2001)	Revenue allocation 06/07	06/07 Total including carry forward
Alwoodley	22,616	£49,932	£49,932
Harewood	18,255	£40,486	£40,486
Wetherby	19,879	£44,534	£95,628
Total		£134,952	£186,046

2. Details of revenue funded projects in 2006/07 are set out on a ward basis in the table below.
3. As a point of reference the table below no longer includes the Wetherby DPPO extension as the extension will not be taking place at this time, as reported at the last Area Committee meeting in October. In addition to this the table below no longer includes the Northcall Family Worker's grant allocation as they have informed the Area Management Team that they have sourced alternative funding.

4.

Project - revenue	Alwoodley	Harewood	Wetherby
Small Grants fund	£5,000	£5,000	£5,000
Moor Allerton Elderly Care	£28,843	£6,126	
Lingfield Open House	£10,000		
Boston Spa in Bloom			£2,000
Community Gardener			£17,800
Wetherby Community Radio			£5,000
Environment Fund		£5,000	£5,000
Consultation Fund	£333	£333	£333
Scholes in Bloom		£2,000	
Thorner Ford		£750	
Wetherby Christmas Lights			£3,000
WISE Gardening Service		£2,000	£2,000
Total Spent	£44,176	£21,209	£40,133
Allocation	£49,932	£40,486	£95,628
Remaining	£5,756	£19,277	£55,495

5. In addition, the Committee has a three year (2004/05 – 2006/07) capital allocation of £257,261. As agreed at the October 2004 Committee meeting, this allocation has been split informally into £80,000 per ward with the remainder held as a contingency.

6. Members are requested to note that this financial year is the last year of the three year capital allocation. Further to earlier guidance the Area Management Team have been informed that the Area Committee Well-Being capital allocations in the capital programme are not time limited. These funds will not be lost at the year end, the balance of Well-Being capital allocations will roll forward to future years for you to allocate as appropriate.
7. However, Members are requested to consider the benefits of progressing schemes to fully commit the budget this year, given that it was a three-year capital programme.
8. Final details of the capital funding balance to date is presented in the table below for information on a ward basis.

Project - capital	Alwoodley	Harewood	Wetherby
Bramham playground			£2,000
Wetherby in Bloom			£9,000
Thorner over 55's		£21,500	
Moortown RUFC	£7,500		
Shadwell La Community Centre	£25,000		
The Zone – sports facility	£4,800		
The Zone – kitchen	£3,750		
Cranmer Bank fencing	£3,925		
24 Hour Automatic Number Plate Recognition			£4,150
Slaid Hill in Bloom	£1,777		
Aberford Playground		£10,000	
Environment Fund		£10,000	£10,000
Boston Spa Millennium Garden			£10,000
Walton Bus Shelter			£3,250
Total Spent	£46,752	£41,500	£38,400
Allocation	£85,754	£85,754	£85,754
Remaining	£39,002	£44,254	£47,354

Small Grants

9. In July 2004, the Area Committee agreed that a Small Grants Fund be set aside within the Well Being Revenue Budget allocation. The purpose of the fund is to support small scale projects in the community. Two grants of £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit.

Harewood and Wetherby Environmental Fund

10. In July 2006, the Area Committee agreed that a new Harewood and Wetherby Environment Fund be set aside within the Well Being Revenue and Capital Budget allocation. The purpose of the fund is to support projects that will enhance the local environment in the two wards.
11. The closing date for the last round of Environmental Fund applications was the 24th October 2006. The fund is to be split between the Harewood and Wetherby wards.
12. Appendix 1 provides a summary of the Harewood and Wetherby Environmental Fund applications considered.

Revenue projects for consideration

Harewood

Bardsey Woodacre Oak – ONE.06.49.LG - £10,000

13. The aim of the scheme is to protect the landmark oak at Bardsey Woodacre Green. The oak is very large and has bats nesting in it. The roots are being compacted by cars mounting the kerb and need to be protected to ensure the future viability of the tree.

The scheme will excavate the land around the oval to allow for concrete paving blocks to be installed. The oval will be re-kerbed to match the existing kerb heights. A birdsmouth fence will be erected around the oval to protect the land and tree.

The total cost of the scheme is £13,500; a grant of **£10,000** is requested with Leeds North East homes contributing £3,500.

Area Delivery Plan Reference: This project could be linked to the wider objective of 'Improving the Environment', as although this project is not listed as a specific action in the Area Deliver Plan, tree planting is a priority and therefore has links to this action.

Wetherby

Wetherby Police Patrols – ONE.06.53.LG - £3,500

14. This project will provide Wetherby town centre with Police Reassurance Patrols to combat public order offences, alcohol-free zone offences, drink related crime and other offences. The aim of the project is to allow local citizens and pre-Christmas revellers to enjoy a safe environment in the town centre without fear of being confronted by drunk or offensive individuals.

The extra patrols will provide Wetherby with four Police Constables working Friday and Saturday nights from the 1st December until the 23rd December. In addition to two mounted officers for three evenings on the 8th, 9th and 15th of December. These officers will be exclusive to Wetherby and will not be allocated to any other part of the city during their shift.

The total cost of the scheme is £6000; a grant of **£3,500** is requested with West Yorkshire Police contributing £2,500.

Area Delivery Plan Reference: This project could be linked to the wider objective of 'Community Safety', and although this project is not listed as a specific action in the Area Deliver Plan, it could be linked to targeting Anti-Social Behaviour hotspots, and the outcomes related to reducing incidences of anti-social behaviour and fear of crime.

Capital projects for consideration

Alwoodley

Moortown Methodist Church – ONE.06.43.LG - £10,000

15. Moortown Methodist Hall is used by a variety of groups associated with the Moor Allerton estates. Funding is requested to contribute to the cost of renovating and replacing the toilet facility, provision of a fire door and replacement of storage radiators. The current toilets are very old and do not comply with DDA requirements, the oil filled radiator in the hall does not sufficiently heat the hall in the winter and the new fire door will be installed in the main hall. Many users of the hall are elderly and in its present condition these users are forced to wear outdoor coats during their luncheon clubs and coffee mornings.

Moortown Methodist Church have requested a grant of **£10,000** towards the costs of undertaking this work, the Methodist Church have indicated that they would be willing to contribute a further £10,000 to complete the total works.

Area Delivery Plan Reference: This project could be linked to the wider objective of 'Improvement to Village Facilities, Parish Halls and Community Centres', although this project is not listed as a specific action in the Area Deliver Plan.

Harewood

East Keswick Village Hall Improvements – ONE.06.39.LG

16. East Keswick village hall is the only non-denominational meeting place in the village. The hall is well used by nineteen regular groups as well as private bookings for parties and functions. Facilities at the hall include a sports hall, meeting room and kitchen.

The village hall's management committee would like to expand the services on offer to address community needs identified in the East Keswick Parish Plan. New facilities will include a stage for drama performances, a new room for the youth club, a computer suite, additional storage and a refurbished kitchen, bar and toilets. Currently, potential users are being turned away as the hall is fully booked and cannot meet their storage requirements.

The total cost of the refurbishment is £199,650. A loan of £70,000 has been provided by the Parish Council, grants totalling £95,000 have been awarded, and £25,000 has been raised from village residents. The Management Committee is requesting a grant of up to **£50,000** to complete the scheme.

Area Delivery Plan Reference: This project is identified as an action in the Area Delivery Plan, under the objective 'Improvement to Village Facilities, Parish Halls and Community Centres'. The action being to 'Investigate options for improvements to East Keswick village hall'.

Projects in development

17. The following projects are in development. This means that the Area Management Team is working with an organisation to ensure that any proposal submitted is linked to one or more of the Area Committee priorities, and that full application forms with appropriate information are submitted for each one.

Harewood Ward

Spear Fir Ford – ONE.06.37.LG

18. Spear Fir Ford is located on Spear Fir, between Bardsey and Wike. A number of repairs have been identified which will upgrade the historic ford and make it an attractive feature of the countryside.

The proposed work is to remove the stone slab forming the bridge, reconstruct the abutments, put back the bridge slab, replace the concrete posts and paint the tubular handrails, reinstate the footpaths to both sides of the bridge and the stone setts to the ford and install stone kerbs leading up to the ford.

The total cost of the work is likely to be in the region of £22,900.

Barwick Village Hall – ONE.06.50.LG

19. Barwick Village Hall is used by a variety of groups; the main users are young people and the elderly. The grant request is to replace the roof, as it has been leaking and on inspection by several Roofing Contractors the roof supports are rotten and a new roof is required as a matter of urgency. The main outcome will be that the Village Hall can continue to be a community building serving the community.

Unless this work is carried out the hall may need to close which would be a great loss to the village as most of their users are local. This is due to the fact that the leak is also causing the parquet floor to lift.

Initial estimates indicate that the cost of the roof replacement is likely to be in the region of £10,000 - £12,000.

Wetherby

Boston Spa Village Hall – ONE.06.02.LG

20. Boston Spa village hall is a well used community facility used by a number of community groups in the village.

The existing kitchen is too small for the hall's needs and can only be used for service food prepared off the premises. This has means that the hall is not booked for parties and other fundraising activities such as a supper dance cannot be organised.

The management committee would like to extend the kitchen, providing space for food preparation and washing up. The total cost of the extension is likely to be around **£25,000**.

Barleyfields Community Centre Refurbishment

21. Since the closure of Jak's Youth Bar in Wetherby town centre, the Youth Service has been looking for opportunities to encourage more young people to participate in their activities. A proposal has been made to improve the Barleyfields community centre to provide a youth focused meeting space and additional facilities for the young people to enjoy.

Ideas for the upgrade include providing a computer room and asking young people to design and paint a mural for their meeting room.

Strategic Design Alliance Feasibility Study Deepdale Community Centre

22. In order to progress the review of Deepdale community facilities it is requested that Well Being Funds are considered to enable the undertaking of both an Options Appraisal and a Feasibility Study by the Strategic Design Alliance.

It will cost approximately **£4000** for an Options Appraisal, which will provide an initial footprinting of the area, a list of possible options around building design, and cost estimates. Further to this it will cost approximately **£10–12,000** for a Feasibility Study, to provide a much more thorough survey which includes full architectural design plans and ground surveys to check that the land can be built on. The costing estimates will also be more accurate.

Recommendations

23. The Area Committee is requested to:
 - a: Consider the project proposals in paragraphs 13 through to 16 and indicate if they are to be funded through the 2006/07 Well- Being Fund.
 - b: Note the projects in development.

Appendix 1 Harewood and Wetherby Environmental Fund Wetherby

Project	Organisation	Capital	Revenue
Wetherby Churchyard	Wetherby & Linton Parochial Church Council		£1,439.00
Bramham Council Benches	Bramham cum Oglethorpe Parish Council	£1,800.00	
Environmental improvements (including cattle ramp)	Bramham in Bloom	£4,000.00	
Hanging Basket Replacement	Wetherby in Bloom		£1,336.00
Thorp Arch Stone Trough and Strimmer	Thorp Arch Parish Council		£1,004.00
Lawnmower Replacement	Wetherby in Bloom		£388.00
Land at former school field	Clifford Parish Council	£3,000.00	
Bulb Allocation			£588.40
TOTAL		£8,800.00	£4,755.40

Harewood

Project	Organisation	Capital	Revenue
Enhancement of Village Centre	Collingham & Linton Parish Council	2,550.00	260.00
Coronation Tree Island	Scholes in Bloom	2,400.00	
Replacement Flower Boxes	Collingham Tennis Club		200.00
Garden of Remembrance	Garden of Remembrance Working Group	1,450.00	
Landscaping	Aberford Bowling Club	2,600.00	
Jubilee Gardens Arch	Barwick in Bloom		750.00
St Peter's Information Boards	Churchyard Conservation Group		1,485.00
Aberford Village Green	Aberford & District PC		1,275.00
Land adjacent Library, Main St	Shadwell Parish Council	1,000.00	
Village seat for Linton	Collingham & Linton Parish Council		569.00
Bulb Allocation			408.55
TOTAL		£10,000	£4,947.55

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Originator: Alison Pickering

Tel: 2145873

Report of the North East Area Manager

North East (Outer) Area Committee

Date: 11th December 2006

Subject: Area Actions and Achievements Progress Report

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity ☐

Community Cohesion ☐

Narrowing the Gap ☐

Council
Function

☐

Delegated Executive
Function available
for Call In

X

Delegated Executive
Function not available for
Call In Details set out in the
report

☐

Executive Summary

This report provides Members with a summary of recent actions and achievements of the Area Committee and Area Management Team. A summary of the most recent achievements are underlined so that Members can quickly identify new progress.

Purpose of this Report

1. This report enables the Area Committee to track the progress of the actions identified in the Area Delivery Plan 2006/07, and provides details of work achievements of the Area Management Team since the last Area Committee meeting.

Background Information

2. Appendix 1 refers to progress on specific issues raised by Members at Area Committee meetings.
3. Appendix 2 tracks progress against the Area Delivery Plan 2006/07 with a summary of the most recent achievements underlined so that Members can quickly identify new progress.

Main Issues - Significant action and achievements since the last Area Committee meeting

4. Since the last Area Committee meeting we have recruited a replacement for the Area Assistant Post; Jeremy Keates has been appointed.
5. The Area Management Team have consulted with Ward Members and partner agencies in order to identify priorities for the following years Area Delivery Plan. A report has been submitted to this Area Committee meeting, outlining the outcomes of these meetings and the draft priorities in preparation for the development of the action plan.
6. The Asset Management Group have conditionally approved the Business Plan and funding for the Wetherby Horsefair scheme, which was one of the shortlisted schemes in the Town and District Centre Programme. The Area Committee will be informed of the outcome of the Wetherby Wilderness Toilets on completion of the Feasibility Study.
7. A copy of the Moor Allerton Action Plan was submitted to the last Area Committee meeting on the 23rd October. Members provided comments on the action plan and feedback, which has been incorporated into the action plan.
8. At the Moor Allerton Partnership (MAP) meeting on the 19th October a representative from Education Leeds attended the meeting to consult with partners as part of the wider consultation on the 'Primary Review: Alwoodley Primary Planning Area Consultation'. Groundwork also attended the meeting and updated partners on the outcome of an environmental improvement masterplanning exercise they have undertaken on the Cranmer Banks area. The subsequent meeting on the 23rd November looked specifically at the Housing and Environment and Crime and Community Safety themes, feedback to Education Leeds on the Primary Schools Review and the forthcoming Neighbourhood Renewal Funding round.

9. A petition has been submitted from the residents of Alwoodley requesting the creation of a Parish Council in this area. Notices have been displayed and observations on the proposals have been sought, subsequent to this the petition will be forwarded to the Secretary of State. The steering group set up to consider local support for a Parish Council in Moor Allerton met on the 21st November.
10. Ward Members and major stakeholders met on 2nd November to discuss the future development of Deepdale Community Centre. All stakeholders were in favour of the development of the site. A further meeting is being organised with Boston Spa Parish Council, Deepdale Community Association, Youth Services and Area Management Team to discuss the nature of the development and working arrangements. The Area Management Team are also meeting with the Support and Facilities Department, City Services to identify any emergency maintenance requirements. Members will be informed of the outcome of this meeting.
11. Further meetings have also been held with Deepdale Community Association, Youth Service, West Yorkshire Police, Community Safety, Anti-Social Behaviour Unit and the Area Management Team to look at ways in which to address the issues raised relating to the recent incidents of vandalism. A number of actions have been identified for investigation by partners.
12. The closing date for the last round of Environmental Fund applications has now passed. In total 18 applications were approved, 11 in Harewood and 7 in Wetherby. The types of environmental improvements that have been approved include the revitalisation of areas through landscaping improvements, with additional features such as hanging baskets, benches, and stone troughs. Such landscaping improvements include the development of a wilderness walk and the enhancement of a village centre.
13. The Area Management Team have met with West Yorkshire Police and Community Safety to discuss CCTV in Harewood and Wetherby. Three sites have been identified, which are being progressed with the assistance of Community Safety.

Recommendations

14. Members are requested to note the recent actions and achievements and provide comment as appropriate.

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**North East (Outer) Area Committee
Actions and Achievements 2006/07**

	Date Raised	Issue	Action Taken	Status
1	<u>Area Committee</u> 14/09/04	MNR CIT project – APNR. Police have not spent grant yet. Need confirmation that it will be utilised in Alwoodley, Moortown & Roundhay wards only.	Inspector Archer will be responsible for ensuring it will be spent appropriately. The Police intend to combine its use with an anti-burglary initiative. Monitoring information will be produced by end of November. The Area Committee agreed that a £6,680 underspend from the scheme be spent on ANPR patrols in the three wards. Report to be submitted once the funds have been spent.	Complete Monitoring report included in Community Safety report to September 2005 meeting. Inspector Griffiths to report to future meeting how money previously granted by the Moortown, North and Roundhay CIT has been utilised. Report circulated to Ward Members.

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

	Date Raised	Issue	Action Taken	Status
2	<u>Area Committee</u> 12/12/05	Area Management requested to raise issue of speeding traffic on Harrogate Rd with Police	<p>Marcus Griffiths to report back. The camera site on Harrogate Road has been approved, awaiting signage assembly.</p> <p>Dave Sherborne, Development attended the last Alwoodley Ward Members meeting to discuss the camera on Harrogate Road. Dave Sherborne agreed to send information to Ward Members detailing the dates on which the mobile cameras have been operating, including any prosecutions, in addition to statistical and traffic survey information.</p> <p><u>Dave Sherborne has confirmed that the mobile cameras have been in operation and that up to now over 200 people have been prosecuted. He has also indicated the need to have the position in the central reservation provided with a firm surface so that it is more suitable, as the police have been unable to park alongside the kerb due to complaints from residents.</u></p>	<u>Ongoing</u>

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

	Date Raised	Issue	Action Taken	Status
3	<u>Area Committee</u> 20/02/06	Ward Members requested more detailed crime statistics	<p>Inspector Griffiths to supply statistical information by wards.</p> <p>Community Safety Report submitted to Area Committee meeting on the 10th April 2006.</p> <p>Area Management Team has been in contact with Supt David Buxton to discuss the need for a consistent approach across all wards, both in terms of the Area Committee and also in the availability of ward based statistical information. A meeting took place and actions from the meeting will be progressed.</p>	<u>Ongoing</u>
4	<u>Area Committee</u> 20/02/06	Members expressed their support for Inspector Griffiths' suggestion that the AFZ in Wetherby should be extended down to the riverside areas.	<p>Progress Members suggestion.</p> <p>Findings from the questionnaires have been collated and circulated to Ward Members and partners. The outcome of the questionnaire is that there remains insufficient evidence to submit a request for an extension to the Designated Public Place Order, Alcohol Free Zone. Area Management Team will continue to work with partners to monitor and identify alternative solutions to the issues being raised in this area.</p>	Complete

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

5	<u>Area Committee</u> 20/06/06	Well Being Fund Queries – Members queried when the Mini Breeze Events were talking place and when the Wetherby Community Gardener’s post was due to commence. Members also requested to be kept up to date with regard to any developments with the Yorkshire Trading Standards Proof of Age Scheme.	Members were notified of the details pertaining to the Mini Breeze Events. Community Gardener’s post – this post is at recruitment stage. Yorkshire Trading Standards Proof of Age - following a meeting with West Yorkshire Trading Standards and Councillor Les Carter, it is being put down as a budget request for the Neighbourhoods and Housing budget in 07/08.	Complete
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Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

	Date Raised	Issue	Action Taken	Status
6	<u>Area Committee</u> 20/06/06	Area Function Schedule Report Queries: Members requested that they would like to receive, if possible, a breakdown of the figures contained in Appendix 3 of the Area function schedule Report, on a Ward by Ward basis.	Information has been requested and to date the following responses have been received: Children and Young People – Youth Service – to be included in their report to the Area Committee in September Community Facilities – Community Centres – Information relates to Wetherby only. Community Safety – CCTV – Finance have indicated that information relates to Wetherby only. Community Safety – Neighbourhood Wardens & PCSOs - There are currently 71 LCC match-funded PCSOs in Leeds, giving a minimum of 2 per ward. Information has been circulated to Ward Members on the latest deployments. Andy Mills, Community Safety, has also indicated that the plan is to match-fund a further 99 this financial year. This will mean 5 per ward by the end of the 2006/7. Streetscene – Recycling Banks – sent to Ward Members Streetscene – Public Conveniences – Information relates to Wetherby only.	Complete

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

	Date Raised	Issue	Action Taken	Status
		Reference was made as to why the NE Area Committee had only received approximately a 5% share of the total City budget for CCTV? It was felt that the budget allocation method should be queried, as there was a compelling case for greater resources in the Committee's area	Andy Mills, Community Safety, has responded by stating that - the budget for CCTV represents the running costs for the fixed camera system (monitoring, transmission, maintenance), most of which predated Area Committees. Most cameras are in Inner South as that's the city centre provision. Central Government funding in the late 1990's and 2001 led to further cameras being deployed in Chapeltown and then in some town centres, including Wetherby. Since then any funding has come from Area Committees or other local organisations. There is no central funding for CCTV.	Complete
		<p>The allocation of only £2,060 for community centre caretaking costs was also queried – it was felt that the actual costs far exceeded that figure. Similarly, the £10,978 revenue allocation in respect of public conveniences was regarded as far too low.</p> <p>Further information was requested on the siting of recycling banks.</p>	<p><u>The caretaking costs are for the Boston Spa Youth Centre building only, the Area Management Team will monitor the costs with the Support and Facilities Team. The allocation of funding is proportional to the number of lettings.</u></p> <p>Members have received this information.</p>	<p><u>Ongoing</u></p> <p>Complete</p>

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

	Date Raised	Issue	Action Taken	Status
7	<u>Area Committee</u> 20/06/06	Community Centre Report queries: The statement contained in Paragraph 5.7 of the report was queried, regarding only a proportion of the capital receipts from the possible disposal of community centres being allocated. Members felt that Area Committees ought to get all the receipts.	Progress Members query. Queries relating to the Capital Strategy can be raised with Executive Board Members and or the Leader/Deputy Leader of the Council. AMT have also been informed that the Council's Capital Strategy is due to go to the Executive Board in the Autumn.	Complete
8	<u>Area Committee</u> 20/06/06	Members requested information on how to access information for their area from the West Yorkshire Police Internet site.	Members supplied with relevant information.	Complete
9	<u>Area Committee</u> 20/06/06	Moor Allerton Priority Neighbourhood – Members queried the boundaries of the proposed area and Councillor R. Feldman requested an A3 map of the area.	Map sent to Councillor R. Feldman. Councillor R. Feldman returned the Map with suggested amendments.	Complete
10	<u>Area Committee</u> 23/10/06	PRIDE (LEAP) programme – Members requested a copy of the area covered.	<u>A map has been requested from Streetscene, Environmental Services.</u>	<u>Ongoing</u>
11	<u>Area Committee</u> 23/10/06	Area Manager to convey the view of the Area Committee regarding the Primary School Review – Alwoodley Area to Education Leeds.	<u>The view of the Area Committee from the October Area Committee meeting has been conveyed to Education Leeds.</u>	<u>Complete</u>

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

	Date Raised	Issue	Action Taken	Status
12	<u>Area Committee</u> 23/10/06	Members requested further information on the action in the ADP; 'Education programmes focussing on litter and recycling', specifically whether this is a scheduled programme which will eventually extend to all primary schools in the City.	<u>The Area Management Team have requested this information from City Services.</u>	<u>Ongoing</u>
13	<u>Area Committee</u> 23/10/06	Members requested that Maecare are invited to future MAP meetings.	<u>Maecare have been invited to attend MAP meetings, and were present at the last MAP meeting on the 23rd November.</u>	<u>Complete</u>
14	<u>Area Committee</u> 23/010/06	Members requested an update on the dirt jumps in Adel Woods.	<p><u>Parks and Countryside have informed the Area Management Team that Parks Watch were called out after receiving a complaint from a local resident. The site was assessed and it was decided that it posed a risk to health and safety. Subsequently the site was levelled and made safe.</u></p> <p><u>Parks and Countryside have confirmed that it is being looked into further and that a meeting with representatives of users of the site has taken place to discuss their concerns. It was agreed that they would draft a proposal for a facility on the area detailing what they would like and how they would address the issues relating to public safety.</u></p>	<u>Ongoing</u>

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

**North East (Outer) Area Committee
Action Plan 2006/07 Progress Report**

	Objective / Target	Action/Process	Ward	Review
1	Provision of out of school activities for young people	Develop activities and sessions with Youth Service and voluntary/ community youth organisations	All	<p>Partnerships with already established provision such as Open House and Northcall are being maintained by Youth Services. Partnerships with Parish Councils are also progressing, in particular Youth Service are also working closely with Thorner and East Keswick Parish Councils.</p> <p>The number of activities and sessions across the three wards that Youth Services are currently running are 21, the number of young people participating are approximately 215 and number of young people gaining accredited learning is 50.</p> <p>The Youth Service have published its half year progress against reach targets. Wetherby has already achieved the majority of its annual target, Harewood is half way to its target and Alwoodley has achieved over a quarter of its target. Further work is underway to encourage more young people in Alwoodley Ward to participate in Youth Service programmes.</p>
2		Develop activities to be delivered through Northcall and Open House	Alwoodley	<p>Youth Services are promoting the programmes at Northcall and Open House and are looking to attract new young people. They have also provided additional guidance and support to Open House Trustees. The number of activities and sessions that run at Open House are three and at Northcall one and the number of young people participating equates to approximately 50.</p> <p>The Area Committee agreed for Open House to purchase five new computers for the community utilising an underspend from their April 2005 Well-being fund grant.</p> <p>There are nine activities for young people in the Moor Allerton area, including a new homework club at Open House and football coaching at Allerton High school. The Youth Work Connexions staff are opening a contact point at Open House, providing computers and a drop in information point at the centre.</p>

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

**North East (Outer) Area Committee
Action Plan 2006/07 Progress Report**

	Objective / Target	Action/Process	Ward	Review
3		Partnership with Allerton High to deliver Youth Enquiry Service twice per week during lunch breaks	Alwoodley	Youth Services are running a weekly lunchtime session, which they feel is running well and is popular with pupils. The number of pupils can fluctuate between 10 to 30 young people, sometimes more.
4		Partnership with Allerton High to develop lifestyle, health and fitness activities	Alwoodley	This was an accredited programme which has now come to an end, the outputs being that of the 12 young people that attended the sessions all were accredited. A football coaching session is being held at Allerton High school on Friday evenings.
5		Mobile Youth vehicle provision in Wetherby, Boston Spa Aberford, Scholes and East Keswick.	Wetherby Harewood	Mobile sessions continue to be delivered in East Keswick and Aberford on a weekly basis, attracting approximately 20 to 30 young people. In East Keswick on Monday evenings 12 to 15 young people attend and in Aberford on Tuesday evenings 15 young people. The Youth Service provided a mobile service in Scholes that was over subscribed. A weekly session is now held at the Primary School. The Youth Service Report submitted to the September Area Committee identified the need for a replacement to the current vehicle for a more modern, economical and reliable vehicle. Ward member and AMT discussions are to take place with Y S managers to plan the next steps.

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

North East (Outer) Area Committee Action Plan 2006/07 Progress Report

	Objective / Target	Action/Process	Ward	Review
6		Support the development of a new community centre building on the current Deepdale site in partnership with the Community Association and Parish Council	Wetherby	<p>An options appraisal report is being prepared by Area Management to enable the Area Committee to consider future options for Deepdale Community Centre. Area Management has met with all significant partners in the development of this report, which are Ward Members, the Partnerships Team, Neighbourhoods and Housing, Deepdale Community Association and Youth Service. A meeting has also being held specifically with the Partnerships Team, Neighbourhoods and Housing in the handover of this centre, which took place on the 1st July.</p> <p>Consultation with significant stakeholders has been undertaken, including research and investigations into funding, costings, the site and the community centre facilities. A further meeting is being organised for all stakeholders in order to present all the findings and develop a cohesive plan of action.</p> <p>More recently Deepdale Community Association have reported that they have had a series of incidents over the last three weeks that are now causing them major concern. Such incidents include vandalism, in the form of broken windows and graffiti, break-ins, burglaries and damage to cars. AMT have co-ordinated actions with the Police, CCTV Unit and Parks Watch Service. Installation of lighting and some form of CCTV or security cameras is currently being investigated.</p> <p><u>Ward Members and major stakeholders met on 2nd November to discuss the future development of Deepdale Community Centre. All stakeholders were in favour of the development of the site. A further meeting is being organised with Boston Spa Parish Council, Deepdale Community Association, Youth Services and Area Management Team to discuss the nature of the development and working arrangements.</u></p> <p><u>Further meetings have also been held with Deepdale Community Association, Youth Service, West Yorkshire Police, Community Safety, Anti-Social Behaviour Unit and the Area Management Team to look at ways in which to address the issues raised relating to the recent incidents of vandalism. A number of actions have been identified for investigation by partners.</u></p>

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

**North East (Outer) Area Committee
Action Plan 2006/07 Progress Report**

	Objective / Target	Action/Process	Ward	Review
7		Support the development of youth provision from Jaks Youth Bar or from alternative premises	Wetherby	<p>The Trustees of Positive Youth, Jaks Youth Bar informed Area Management that this service would be closing in June 2006. Area Management have been working with Jaks Youth Bar and Youth Services throughout this period.</p> <p>The Youth Service, Police and Salvation Army are considering a submitting a proposal to create a small detached team to work over weekend evenings to help prevent & divert young people from illegal and nuisance behaviour.</p> <p>The Area Committee awarded a small grant of £500 to purchase new sofas for a youth room at Barleyfields. The room will be redecorated with a mural painted by a local artist, involving young people in its design.</p>
8		Secure on going youth service and young persons provision in Wetherby.	Wetherby	<p>Planning meetings have been held and attended by secondary schools, the Salvation Army, Area Management Team, Youth Offending Service, Voluntary Sector Groups, Police and others.</p> <p>An additional WBF application is now being considered for the relaunch of Barleyfields and joint town centre work on tackling youth drinking/nuisance.</p>

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

**North East (Outer) Area Committee
Action Plan 2006/07 Progress Report**

	Objective / Target	Action/Process	Ward	Review
9		Deliver targeted holiday schemes	All	<p>Youth Service have delivered Easter Holiday and Half-term activities across the three wards. Examples being, young people participating in Arts and Crafts from the Mobile service, swimming at Wetherby Sports Centre for both Wetherby and Harewood wards and health, beauty and image sessions for Alwoodley young people. Approximately 50 young people attended.</p> <p>A variety of over 30 summer holiday activities were successfully delivered to young people across the three wards. Feedback from young people, parents and community groups has been very positive.</p> <p>Voluntary and Youth Service summer holiday activities were advertised in an Area Committee funded leaflet that was circulated to 2000 primary and secondary school aged children. The Youth Service arranged 'Summer fun' days in Boston Spa, East Keswick and Moor Allerton. Posters advertising summer holiday activities were sent to all Parish Councils in Harewood and Wetherby wards for display on village notice boards.</p>
10	Increase involvement of young people in decision making	Develop Young People's Forum with Elected Members to further develop strategies to increase participation of young people in decision making and strengthen structures that support community based work with young people	All	<p>A Youth Forum has been established, by the Area Management Team and the Youth Service, which has youth representation from all wards in the Outer area. Approximately 15 young people participated from the 3 wards, the launch event, in addition to representation from the Police and Ward Members. The event was publicised in the June edition of the 'About Leeds' Newspaper.</p> <p>The three ward Youth forums remain active. A North East wide Youth Forum residential was held at Herd Farm over the summer involving 20 young people.</p>

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

**North East (Outer) Area Committee
Action Plan 2006/07 Progress Report**

	Objective / Target	Action/Process	Ward	Review
11	Improve the environment of the outer north east	Joint tasking	All	<p>Tasking meetings are held every fortnight for the Central neighbourhood policing area, and monthly for the Wetherby neighbourhood policing area. Such issues as fly tipping and graffiti have been addressed in Alwoodley area and fly tipping and sex litter cleared and an empty vandalised building made safe in Wetherby Town Centre in the Wetherby area.</p> <p>A community clean up was held in the Moor Allerton area on the 16th and 17th August as part of a multi-agency day of action. Skips were provided by the Ward Members, and neighbourhood wardens participated both days.</p>
12		Environmental improvement works to open spaces around Lingfield Public House	Alwoodley	<u>Following consultation with local residents to investigate support for environmental improvement works in this area Ward Members feel that there is insufficient support to progress this at the present time.</u>
13		Continue programme of tree planting	Harewood	All specified trees in the Harewood Tree Planting Scheme have now been planted.
14	Support environmental awareness initiatives and community involvement	Publicise ward based enforcement activity	All	Crime and grime" leaflets distributed as part of Operation Arrow.

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

**North East (Outer) Area Committee
Action Plan 2006/07 Progress Report**

	Objective / Target	Action/Process	Ward	Review
15		Education programmes focusing on litter and recycling	All	<p>City Services in partnership with BTCV invited all primary schools in Leeds to take part in a recycling and litter awareness project. BTCV volunteers visit schools to deliver an assembly and classroom activities. In the Outer North East Area, Wigton Moor, Shadwell, Scholes, Aberford, Thorner, Bardsey, Collingham, Primrose Lane and St Edwards have all taken part.</p> <p>Newly appointed Education and Litter Awareness Officer to introduce programme for High Schools from January 2007.</p>
16		Local Environmental Action Programme (LEAP)	All	<p>Referrals from Parish Councils and Ward Members continue to be made on a bi-monthly basis, co-ordinated by Area Management Team. Area Management Team are monitoring actions undertaken and feeding back to Parish Councils.</p> <p>LEAP programme has ceased and replaced with permanent streetscene team dedicated to North of Alwoodley Ward, Harewood and Wetherby. An additional team is in place to tackle litter on country lanes. Referrals for the teams can now be made at any time through the Area Management Team.</p>
17	Highway maintenance improvements	Target planned highways maintenance schemes where greatest need	All	The Highways Maintenance programme for 2006/07 has been published following consultation with Ward Members.
18	Transport	Tackle parking and congestion around schools	All	Area Management Team has met with school road safety officers, in order to progress this action. All findings will be discussed with Ward Members and the appropriate partners.

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

**North East (Outer) Area Committee
Action Plan 2006/07 Progress Report**

	Objective / Target	Action/Process	Ward	Review
19		Develop a town traffic management study for Wetherby	Wetherby	<p>The recent exhibition (May 2006) which presented a traffic management strategy for Wetherby Town Centre was well attended by over 870 members of the public. Many comments were recorded and the next stage is to analyse this huge response and establish whether there is support or otherwise for the presented strategy. A final scheme will be established and Authority approvals sought for the final scheme.</p> <p>The expectation is that detailed design will begin later this year, with construction in 2007.</p>
20	Support a co-ordinated approach to tackling “crime and grime”	Joint tasking	All	<p>Joint tasking meetings are held fortnightly for the Central police division and monthly for the Wetherby division. Information sharing between services has led to the detection of individuals involved in Anti-Social Behaviour, crime and seizure of motor cycles in Moor Allerton, and vehicle crime awareness and fixed penalty notices on test purchases carried out.</p> <p>At the September joint tasking meeting, an update was provided on tackling ASB at Alderton Heights. PCSOs have increased patrols in the area and are investigating reports of ASB. Tenancy Management Officers have been asked to tackle sub-letting in the blocks. Police are also investigating reports of drug dealing in one of the buildings.</p> <p>Early reports show that 5 investigations of sub-letting have been investigated, with four evictions and two tenants now residing full time in their properties. One suspected drug dealer has also been evicted, and tenants have been asked to be vigilant and report all instances of anti-social behaviour and criminal activity to Tenancy Management who will investigate all complaints as a priority.</p>

Please note that a summary of the most recent achievements are underlined so that Members can quickly identify new progress.

**North East (Outer) Area Committee
Action Plan 2006/07 Progress Report**

	Objective / Target	Action/Process	Ward	Review
21		Target Neighbourhood Wardens and PCSOs to priority areas and area wide through multi-agency operations	All	<p>Operation Arrow - A multi-agency day of action took place on the 24th May in the Moor Allerton priority neighbourhood. Officers from West Yorkshire Police, Area Management Team Neighbourhood Wardens, Leeds North East Homes tenancy management, the Anti-Social Behaviour Unit, estate caretaking, court bailiffs and environmental health attended the day to address a number of issues within the neighbourhood such as unpaid fines and untidy gardens. A significant piece of work was an anonymous questionnaire that was delivered to every flat in the three Alderton Heights blocks. The questionnaire asked for details on those individuals committing crime and anti-social behaviour.</p> <p>Point 20 refers to action being taken at Alderton Heights to tackle anti-social behaviour in the blocks.</p> <p><u>Operation Arrow took place on 23 October, focusing on Cramner Bank and Lingfield estates. Actions carried out by agencies involved the removal of rubbish and flytipping, ASB and tenancy enforcement visits, bulb planting, graffiti removal, questionnaires delivered and ANPR arrests made.</u></p>
22		Dedicated Neighbourhood Warden for priority estates of Cranmer Bank/ Lingfield and Fir Tree	Alwoodley	A dedicated Neighbourhood Warden is in post and takes part in multi-agency operations.
23	Address burglary in high risk estates	Educational programme of crime prevention activities	All	

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	Objective / Target	Action/Process	Ward	Review
24	Reduce crime and fear of crime	Multi – agency initiatives in the priority neighbourhood of Cranmer Bank, Lingfield and Fir Tree and Wetherby	Alwoodley	Multi-agency action days on 16 th and 17 th August involved the police, LNEh and tenancy management officers who undertook high visibility patrols to prevent crime and anti-social behaviour in the area.
25		Investigate potential for CCTV coverage in Boston Spa and other security measures	Wetherby	<p>Area Management met with Inspector Griffiths, West Yorkshire Police to discuss options available and the resources required. Options to be submitted to the Area Committee.</p> <p>A meeting is to be held with Community Safety Officers, WYP and Area Management to discuss the submission of a Well Being Fund application.</p> <p><u>Area Management met with Inspector Griffiths and Leeds Watch to discuss the installation of CCTV in Wetherby and Harewood. A Well Being Fund application has been submitted.</u></p>
26		Use of the mobile CCTV cameras in Wetherby	Wetherby	<p>Area Management met with Inspector Griffiths, West Yorkshire Police to discuss options available and the resources required. Options to be submitted to the Area Committee.</p> <p><u>Area Management met with Inspector Griffiths and Leeds Watch to discuss the installation of CCTV in Wetherby and Harewood. A Well Being Fund application has been submitted.</u></p>

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	Objective / Target	Action/Process	Ward	Review
27		Automatic Number Plate Recognition in Boston Spa	Wetherby	Area Management met with Inspector Griffiths, West Yorkshire Police to discuss whether there were any further requirements, following Area Committee's approval of ANPR equipment at a previous Area Committee meeting. Any options to be submitted to the Area Committee.
28	Address anti-social behaviour	Target ASB hotspots. Neighbourhood Wardens and PCSO presence to be targeted in ASB hotspots	All	<p>The Police and the Anti-Social Behaviour Unit have developed closer working in Wetherby to address Anti-Social Behaviour, with such action taken as visits to licensed premises, which was undertaken in May to address underage drinking. In addition Test Purchases on licenced premises was also carried out in May.</p> <p>The police are investigating the possibility of extending the Wetherby DPPO area to the riverside. Police are undertaking additional patrols to monitor under age and anti-social drinking in this area.</p> <p>150 questionnaires were distributed to residents overlooking the Wier asking for feedback on experiences of anti-social behaviour in the area. 12 responses were received, mainly complaining of youth nuisance caused by under age alcohol consumption. The outcome of the questionnaire is that there remains insufficient evidence to submit a request for an extension to the Designated Public Place Order, Alcohol Free Zone. However, Area Management Team will continue to work with partners to monitor and identify alternative solutions to the issues being raised in this area, if no further evidence becomes available.</p> <p><u>Meetings have been held with partners to address the recent incidents of vandalism at Deepdale Community Association. The group is also tackling reported anti social behaviour in this area and coordinating responses from the Police, Youth Services and the Anti Social Behaviour Unit. Currently there have been no further reported incidents of ASB, and the group is considering more long term sustainable solutions.</u></p>

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	Objective / Target	Action/Process	Ward	Review
29		Youth Service work to be targeted at areas of greatest need	Ward	<p>Regular participation in the Neighbourhood Tasking meetings and Moor Allerton Partnership (MAP) and communication with the Police, Anti-Social Behaviour Unit, Area Management Team, inclusive of the Community Safety Team has enabled Youth Service to identify problem areas and deal with them. Youth Services constantly encourage young people to access provision that is provided in their localities</p> <p>Nine new part time youth workers are being recruited to work during the late afternoon and early evenings to be deployed in the areas of greatest need across the 3 wards.</p>
30		Publicity campaign to promote a co-ordinated approach to tackling anti-social behaviour in priority neighbourhood	Alwoodley	<p>Anti-Social Behaviour leaflets and a letter drop (approximately 300) were distributed at the Mini-Operation Arrow (Lingfields Estate) on the 19th April 2006. In addition to this Anti-Social Behaviour leaflets and a letter drop (600 posted) and home visits to perpetrators and complainants with Police and a Housing Officer were undertaken and a questionnaire was sent to all residents of Alderton Heights (180) at the Operation Arrow (Cranmer/Lingfields) on the 24th May 2006.</p> <p>Point 20 refers to action taken at Alderton Heights.</p> <p><u>As part of the Operation Arrow on the 23 October 100 ASB questionnaires were distributed by the ASBU to residents on Cranmer Bank. In addition to this an ABC was agreed with a youth in the area, a visit was made to a person in Tynwald Gardens regarding nuisance, two complainants were visited on Lingfield Drive and Queenshill Approach and the ASB patrolled the area between 8.00am and 9.00pm.</u></p>

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	Objective / Target	Action/Process	Ward	Review
31	Engage with local communities across the area	Support the Alwoodley Forum	Alwoodley	<p>Residents and significant stakeholders who attended the previous 'Planning for Real' event in Alwoodley have been written to in order to provide feedback on actions achieved following the event in November 2005. They were also informed that a follow up event is planned for the summer to both identify further issues that need to be addressed and to feedback on the actions that have been taken from the November event.</p> <p>A 'Planning Ahead' interactive consultation event was held on the 11th July 2006. Over 50 residents attended and 108 individual issues were raised. All issues have been passed to services for comment, residents will be informed of the outcomes and a follow up event will be undertaken.</p>
32		Support the Harewood and Wetherby Town and Parish Council Forum	Harewood/Wetherby	Meetings are held every two months and update reports are submitted to the Area Committee.
33		One off engagement events in towns and villages	Harewood/Wetherby	Area Management are in the process of discussing events with Ward Members, following requests at the September Area Committee meeting.
34		About Leeds civic newspaper	All	Area Committee schemes continue to be included as stories in About Leeds. Recent articles have included publicity for the Moor Allerton Parish Council consultation, and the launch of the Environment Fund in Wetherby and Harewood.

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**North East (Outer) Area Committee
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	Objective / Target	Action/Process	Ward	Review
35		Support to establish Parish Councils for Alwoodley Park and Moor Allerton	Alwoodley	<p>Alwoodley Parish Council steering group are petitioning local residents and are well on the way to collecting enough signatures to apply to the Deputy Prime Minister for permission to hold elections for a new Parish Council.</p> <p>Subsequent to the series of public meetings held earlier this year to seek support for a Parish Council in Moor Allerton, the first meeting of the steering group was held on the 19th September. Although attendance was relatively low, support within the group was still strong, however it was agreed that further support was required. A number of suggestions were offered including a follow up event to the Moor Allerton Planning Ahead event last November, at which the steering group would like to be given the opportunity to source support.</p> <p><u>A petition has been submitted from the residents of Alwoodley requesting the creation of a Parish Council in this area. Notices have been displayed and observations on the proposals have been sought, subsequent to this the petition will be forwarded to the Secretary of State.</u></p> <p><u>The steering group set up to consider local support for a Parish Council in Moor Allerton met on the 21st November.</u></p>
36		Assist achievement of Quality Parish Status	All	<p>An update to the audit undertaken last year with all Parish and Town Councils is being undertaken, Area Management will be asking for information relating to recent consultation undertaken and future plans with regard to the Quality Parish Status, in addition to copies of current Parish and Town Plans.</p>

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**North East (Outer) Area Committee
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	Objective / Target	Action/Process	Ward	Review
37		Service level agreements between Parish Councils and City Council service departments	Harewood Wetherby	
38		Co-ordinate the resolution of department service issues raised by Parish Councils	Harewood Wetherby	AMT co-ordinate the resolution of department service issues raised by Parish Councils as and when they arise.
39		Extension to Shadwell Lane community sports facility to provide a community centre	Alwoodley	<p>The work on the community building has been completed and the centre is due to open in Nov/ Dec 2006 2006. A meeting with Ward Members, Learning and Leisure and Area Management was held to discuss the management and community usage of the building on completion. It was decided that a public meeting be held to discuss the needs of the community.</p> <p><u>The expected date for the completion of the building is 30th November after which the building will be available for use by groups. An inspection of the pitches will also be made in November to assess how the surface is developing with a view to opening them for play in 2007.</u></p>

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**North East (Outer) Area Committee
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	Objective / Target	Action/Process	Ward	Review
40		Investigate options for a bowling green in Alwoodley	Alwoodley	Area Management met with the Alwoodley Community Association, who have suggested utilising a piece of their land for the development of the bowling green. On further inspection following a site visit by Area Management, it can be reported at this time that there are existing indoor facilities on this site, which may compliment the bowling green development. <u>Further work has been undertaken to investigate such areas as resources, ongoing maintenance and management, a meeting is being organised with Ward Members, Alwoodley Community Association, Parks and Countryside and Area Management to review the site and the potential for a bowling green.</u>
41		Investigate options for improvements to East Keswick village hall	Harewood	A full application has been submitted to the AMT by the Village Hall towards refurbishment and extension costs. A meeting is to take place with East Keswick Parish Council to review their needs.
42		Investigate the potential for improvements to Aberford playground and coordinate progress	Harewood	The Area Committee awarded a £10,000 grant to purchase new play equipment and the new playground will be completed in July 2006.
43		Investigate the potential for improvements to East Keswick playground and coordinate progress	Harewood	<u>The Parish Council have highlighted the development of the village hall as their main priority currently.</u>

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**North East (Outer) Area Committee
Action Plan 2006/07 Progress Report**

	Objective / Target	Action/Process	Ward	Review
44		Investigate the potential for a new tennis court in Aberford and progress the development.	Harewood	
45		Co-ordinate the review of community facilities at Barleyfields	Wetherby	The Partnerships Team will notify AMT of the handover date for this facility to the Area Committee.
46		Co-ordinate the review of community facilities at Deepdale	Wetherby Partnerships Team / Asset Management	<p>An options appraisal report is being prepared by Area Management to enable the Area Committee to consider future options for Deepdale Community Centre. Area Management has met with all significant partners in the development of this report, which are Ward Members, the Partnerships Team, Neighbourhoods and Housing, Deepdale Community Association and Youth Service. A meeting has also being held specifically with the Partnerships Team, Neighbourhoods and Housing in the handover of this centre, which took place on the 1st July.</p> <p>Consultation with significant stakeholders has been undertaken, including research and investigations into funding, costings, the site and the community centre facilities. A further meeting is being organised for all stakeholders in order to present all the findings and develop a cohesive plan of action.</p> <p>More recently Deepdale Community Association have reported that they have had a series of incidents over the last three weeks that are now causing them major concern. Such incidents include vandalism, in the form of broken windows and graffiti, break-ins, burglaries and damage to cars. AMT have co-ordinated actions with the Police, CCTV Unit and Parks Watch Service. Installation of lighting and some form of CCTV or security cameras is currently being investigated.</p>

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	Objective / Target	Action/Process	Ward	Review
				<p><u>Ward Members and major stakeholders met on 2nd November to discuss the future development of Deepdale Community Centre. All stakeholders were in favour of the development of the site. A further meeting is being organised with Boston Spa Parish Council, Deepdale Community Association, Youth Services and Area Management Team to discuss the nature of the development and working arrangements.</u></p> <p><u>Further meetings have also been held with Deepdale Community Association, Youth Service, West Yorkshire Police, Community Safety, Anti-Social Behaviour Unit and the Area Management Team to look at ways in which to address the issues raised relating to the recent incidents of vandalism. A number of actions have been identified for investigation by partners.</u></p>

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47	Regeneration of Priority Areas of Cranmer Bank and Lingfield	Develop and support the co-ordination of partnership working to address economic, environmental and social issues	Alwoodley	<p>Area Management Team undertook initial preparatory work in November 2005 in the form of a 'Planning Ahead Event' to help inform the Moor Allerton Action Plan. A further follow-up event is planned for the summer months. The Moor Allerton Partnership (MAP) has been established and meets monthly. The Membership of the group is currently made up of senior officers from key agencies and community representatives such as Area Management, LNEh, Youth Service, NE PCT, West Yorkshire Police, City Services, Community Safety, Education Leeds, Job Centre+, Leeds Voice and their elected Community Representative, all of whom will oversee the creation and implementation of an action plan to address key issues. The MAP action plan has been submitted to this cycle of the Area Committee.</p> <p><u>At the Moor Allerton Partnership (MAP) meeting on the 19th October a representative from Education Leeds attended the meeting to consult with partners as part of the wider consultation on the 'Primary Review: Alwoodley Primary Planning Area Consultation'. Groundwork also attended the meeting and updated partners on the outcome of an environmental improvement master planning exercise they have undertaken on the Cranmer Banks area. The subsequent meeting on the 23rd November looked specifically at the Housing and Environment and Crime and Community Safety themes, feedback to Education Leeds on the Primary Schools Review and the forthcoming Neighbourhood Renewal Funding round.</u></p>
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**North East (Outer) Area Committee
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	Objective / Target	Action/Process	Ward	Review
48		Develop Neighbourhood Action Plan to address key challenges in relation to health, education, employment, housing and crime	Alwoodley	The Moor Allerton Partnership (MAP) is currently developing a comprehensive, multi-agency action plan to address key challenges in relation to health, education, employment, housing and crime. The MAP meeting in July was replaced with an 'Action Planning Event', which benefited from good attendance from public and voluntary sector representatives who deliver services in the priority neighbourhood. A number of issues were identified for the action plan to address, and opportunities for partnership working were explored. The MAP action plan was submitted to the October cycle of the Area Committee.
49		Support to Open House and Northcall to access funding opportunities	Alwoodley	The Area Management Team helped Open House to successfully apply for a £48,000 grant to expand its services. In April 2006, the Area Committee awarded a grant of £10,000 to fund a part time youth worker post at Open House.
50	Economic and physical regeneration of town and district centre	Provision of new public conveniences at the Wilderness car park	Wetherby	The Area Management Team have been assessing the feasibility of the Wetherby Wilderness Car Park Toilet scheme with assistance from the Strategic Design Alliance and Wetherby Town Council. There have been a number of issues uncovered throughout this process, relating to the site location and the sustainability of the scheme. A review of the site location has been undertaken and Wetherby Town Council has held a Committee meeting to address the sustainability issue. The Feasibility Study will continue to be progressed and completed and the outcome reported to Ward Members and the Area Committee.

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**North East (Outer) Area Committee
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	Objective / Target	Action/Process	Ward	Review
51		Development of a pedestrian friendly and publicly accessible open garden in the centre of Boston Spa	Wetherby	The garden has been completed, and the Area Committee provided £10,000 funding towards the scheme.
52		Development of a pedestrian improvement scheme at Horsefair, Wetherby	Wetherby	<p>The traffic management study is underway and a public consultation event was held throughout the week commencing 15th May, all of which has enabled this project to progress. Asset Management recently allocated funding to undertake a Feasibility Study, in order to advance this project to the final stages of approval, whereupon it will be submitted to Programme Board and Asset Management Group for funding consideration.</p> <p><u>Asset Management Group have conditionally approved the Business Plan and funding for the Wetherby Horsefair scheme, which was one of the shortlisted schemes in the Town and District Centre Programme.</u></p>
53		Development of market place/Square, Wetherby	Wetherby	<p><u>This scheme is scheduled to commence on the 8th January 2007.</u> A report was submitted to T & DC Programme Board and Asset Management Group in September to request funding for the additional costs incurred due to the delay, final approval will be given at the next Asset Management Group meeting on the 20th October.</p> <p><u>The Major Projects Team have confirmed approval of funding from the Town & District programme for the additional costs.</u></p>

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**North East (Outer) Area Committee
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	Objective / Target	Action/Process	Ward	Review
54	Support to community and voluntary groups to access funding opportunities	Support voluntary service providers to access external funding to sustain their services	All	The Moor Allerton Partnership, in Alwoodley, is investigating ways in which to support the voluntary service providers in this area to sustain and compliment their services.
55		Support to Maecare to sustain their services	Alwoodley/ Harewood	Maecare received a Well-Being Fund grant allocation of £34.969, towards staffing costs at the last Area Committee meeting on the 10 th April 06.

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